

## STREET TRADING

London Local Authorities Act 1990 Part III



### APPLICATION FOR A STREET TRADING LICENCE (BARKING MARKET)

Please complete all relevant sections of this form ensuring that answers are clear and legible.

<b>SECTION 1 – APPLICANT</b>
If the applicant is an individual/sole trader, please complete section <b>1A</b>
If the applicant is a partnership, please complete sections <b>1B</b> and <b>1D</b>
If the applicant is a limited company or other organisation, please complete sections <b>1C</b> and <b>1D</b>

<b>1A – INDIVIDUAL APPLICANT</b>	
Mr/Mrs/Miss/Ms/other	Surname:
First Name(s):	
Full Home Address:	
Personal Telephone Number:	
Email Address:	
Date of Birth:	National Insurance No:
<b>NB: You must provide proof of your right to work in the UK</b>	

**1B – PARTNERSHIP** *provide details of all partners***Partner**

Mr/Mrs/Miss/Ms/other

Surname:

First Name(s):

Full Home Address:

Personal Telephone Number:

Email Address:

Date of Birth:

National Insurance No:

**Partner**

Mr/Mrs/Miss/Ms/other

Surname:

First Name(s):

Full Home Address:

Personal Telephone Number:

Email Address:

Date of Birth:

National Insurance No:

**PLEASE CONTINUE ON A SEPARATE SHEET IF NECESSARY**

**1C – LIMITED COMPANY/OTHER**

Nature of organisation:

Full name of the organisation:

Company registration number/Registered charity number:

Registered Office address:

Telephone Number:

Email address:

**Director/Trustee/etc.** (please state)

Mr/Mrs/Miss/Ms/other      Surname:

First Name(s):

Full Home Address:

Contact Telephone Number:

Date of Birth:

**PLEASE CONTINUE ON A SEPARATE SHEET IF NECESSARY**

**SECTION 1D – DESIGNATED MANAGER**

*Partnerships, limited companies and other organisations must designate a manager to be in day to day charge of the stall*

Mr/Mrs/Miss/Ms/other      Surname:

First Name(s):

Full Home Address:

Contact Telephone Number:

Date of Birth:

National Insurance No:

**SECTION 2 – TRADING**

What goods or services do you wish to offer for sale?

On which days do you wish to trade?

Monday ☐   Tuesday ☐   Thursday ☐

Friday ☐   Saturday ☐

What size pitch do you require?

3m (10ft) ☐   4.5m (15ft) ☐   double pitch (20ft) ☐

Other ☐ *please state*

Vehicle registration number

Have you ever had a street trading licence refused or revoked?   Yes ☐ No ☐

*If yes, provide details*

Have you been convicted of any criminal offence in relation to your business within the last 5 years?    Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>If yes, provide details</i>
Do you owe LB Barking & Dagenham any fees in connection with a previous street trading licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>SECTION 3 - ASSISTANTS</b>	
Mr/Mrs/Miss/Ms/other	Surname:
First Name(s):	
Full Home Address:	
Contact Telephone Number:	
Date of Birth:	National Insurance No:
<b>Note: any assistant below the age of 18 may not be left in sole charge of the stall at any time</b>	

**PLEASE CONTINUE ON A SEPARATE SHEET IF NECESSARY**

### **ADDITIONAL INFORMATION**

Please ensure that you provide the following with this application form:

- Proof of valid public liability insurance with minimum liability cover of at least £2,000,000 (two million pounds)
- A full-face passport-size or digital photograph of any person named on the application form as an individual applicant, designated manager or assistant

- A copy of photo id and/or proof of the right to work in the UK for any person named on the application form as an individual applicant, designated manager or assistant (A full British passport is sufficient for both photo id and proof of right to work. If you're an EU, EEA or Swiss citizen, you can continue to use your passport or national identity card to prove you can work in the UK until 30 June 2021.)
- Proof of home address for any person named on the application form as an individual applicant, designated manager or assistant

<b>SECTION 4 – DECLARATION</b>	
<b>I/We declare that the information contained in this application form and any attached documents is correct to the best of my/our knowledge and belief.</b>	
<i>Where the application is made by an organisation, a director, secretary or other senior officer of the organisation should sign the application. Where made by a partnership, each partner must sign the application. Anyone signing on behalf of an applicant must state in what capacity.</i>	
<b>Signature</b>	<b>Date</b>
<b>Print name</b>	
<b>Signature</b>	<b>Date</b>
<b>Print name</b>	

#### DATA PROTECTION STATEMENT

The applicant is advised that the information provided in this form may be shared with other persons at the discretion of the Council.

The information provided in this form may be used for the prevention and detection of fraud. Information may also be disclosed to the UK Border Agency or HMRC if those bodies make appropriate requests to the Council.

The Council's General Privacy Notice may be viewed at <https://www.lbbd.gov.uk/general-privacy-notice>

**FOR OFFICIAL USE ONLY**

**Public liability insurance expiry date**

**Digital photo uploaded?**

**Photo id/proof of right to work enclosed?**

**Proof of home address enclosed?**

**LICENCE GRANTED:**

**DAY**

**PITCH NUMBER(S)**

**COMMODITY**