**Councillor Call for Action (CCfA) Request Form**

This form should be used by any Councillor at the London Borough of Barking and Dagenham Council who would like the Overview & Scrutiny Committee to consider a Councillor Call for Action.

|  |  |
| --- | --- |
| Name of Councillor |  |
| Ward |  |
| Date of Submission |  |
| Address  |  |
| Email Address |  |
| Signature |  |

|  |
| --- |
| Brief Description of Purpose of CCfA |
|  |
| What evidence do you have in support of your CCfA |
|  |
| Which areas or Community groups are affected by the CCfA |
|  |
| How have you tried to resolve the issue |
|  |
| Is the CCfA currently the subject of legal action by any party (to your knowledge) or being examined by a formal complaint’s process? |
|  |
| Are there any deadlines associated with the CCfA of which the Scrutiny Committee needs to be aware off |
|  |

**Please Complete and return the form to:**

London Borough of Barking and Dagenham

Democratic Service

Barking Town Hall

1 Town Square

Barking

IG11 7LU