

Enforcement Officer Application Form

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| TITLE | MR □ MRS □ MISS □ MS □ OTHER: |
| FIRST NAME |  |
| SURNAME |  |
| EMAIL ADDRESS |  |
| ADDRESS LINE 1 |  |
| ADDRESS LINE 2 |  |
| CITY |  |
| POST CODE |  |
| CONTACT NUMBER |  |

**Job Applied for Enforcement Officer**

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| **Certificate start date** |  | **Certificate end date** |  |
| **Issuing court** |  | | |

**Employment History** (Start with your current/most recent employer)

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| Job Title & Company | Date from & To | Brief Description |
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**Referees**

You are required to provide 2 references. The first must be your current or most recent employer and the second can be a personal reference.

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| Manager/Referees Name Address | Employment Dates/ Job Title | Contact Number/Email |
| Name:  Address: | Dates: | Tel: |
| Job Title: | Email: |
| Name:  Address: | Dates: | Tel: |
| Job Title | Email: |

**Do you hold a current driving licence?** □No □Yes

**Do you have any current or outstanding EAC2 complaints against you?** □No □Yes

**Application Questions**

1. Are you related to any Councillor or member of staff for this Council?

□No □Yes - Please provide details below.

2. Do you live in the borough? □No □Yes

3. Are you planning to move to the borough? □No □Yes

4. We are a ‘Disability Confident’ employer who offers a guaranteed interview to disabled applicants who meet the minimum criteria for a job vacancy. If this applies to you and you wish to apply under such criteria, please let us know by ticking Yes. All other applicants must tick No □No □Yes

5. **Please describe your previous enforcement experience and the types of work you have carried out subject to your enforcement agent certificate.**

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6. **Please describe the attributes and qualities you have that will enable you to always represent the service in a professional manner.**

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7. **Describe how you work well in a team to get a job completed to a satisfactory conclusion.**

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8. **Please explain how your role will play a part in changing the borough for the better and the contribution you can make towards making these improvements.**

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