

Enforcement Officer Application Form

|  |  |
| --- | --- |
| TITLE | MR □ MRS □ MISS □ MS □ OTHER: |
| FIRST NAME |  |
| SURNAME |  |
| EMAIL ADDRESS |  |
| ADDRESS LINE 1 |  |
| ADDRESS LINE 2 |  |
| CITY |  |
| POST CODE |  |
| CONTACT NUMBER |  |

**Job Applied for Enforcement Officer**

|  |  |  |  |
| --- | --- | --- | --- |
| **Certificate start date** |  | **Certificate end date** |  |
| **Issuing court** |  |

**Employment History** (Start with your current/most recent employer)

|  |  |  |
| --- | --- | --- |
| Job Title & Company | Date from & To | Brief Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Referees**

You are required to provide 2 references. The first must be your current or most recent employer and the second can be a personal reference.

|  |  |  |
| --- | --- | --- |
|  Manager/Referees Name Address | Employment Dates/ Job Title | Contact Number/Email |
| Name:Address: | Dates: | Tel: |
| Job Title: | Email: |
| Name:Address: | Dates: | Tel: |
| Job Title | Email: |

**Do you hold a current driving licence?** □No □Yes

**Do you have any current or outstanding EAC2 complaints against you?** □No □Yes

**Application Questions**

1. Are you related to any Councillor or member of staff for this Council?

□No □Yes - Please provide details below.

2. Do you live in the borough? □No □Yes

3. Are you planning to move to the borough? □No □Yes

4. We are a ‘Disability Confident’ employer who offers a guaranteed interview to disabled applicants who meet the minimum criteria for a job vacancy. If this applies to you and you wish to apply under such criteria, please let us know by ticking Yes. All other applicants must tick No □No □Yes

5. **Please describe your previous enforcement experience and the types of work you have carried out subject to your enforcement agent certificate.**

|  |
| --- |
|  |

6. **Please describe the attributes and qualities you have that will enable you to always represent the service in a professional manner.**

|  |
| --- |
|  |

7. **Describe how you work well in a team to get a job completed to a satisfactory conclusion.**

|  |
| --- |
|  |

8. **Please explain how your role will play a part in changing the borough for the better and the contribution you can make towards making these improvements.**

|  |
| --- |
|  |