

**MINUTES OF THE OF THE SCHOOLS' FORUM**  
**HELD ON 19 JANUARY 2021**  
**VIRTUAL TEAMS MEETING**  
(10:00am to 12:00pm)

<b>Present:</b>	
<b>Maintained Primary Representatives</b>	
Paramjit Roopra (PR)	HT, Northbury Primary School
Scott Halliwell (SH) (Joint Chair)	HT, Southwood Primary School
Christine James (CJ)	HT, Dorothy Barley Infants School
Jayne Meech (JM)	HT, Village Infant School
Julie Philips (JP)	HT, Godwin Primary School
Martin Nicholson (MN)	HT, Grafton Primary School
Gill Massar (GM)	HT, William Bellamy Primary School
Richard November (RN)	HT, Valence Primary School
<b>Maintained Secondary Representatives</b>	
Ges Smith (GS)	HT, Jo Richardson Community School
Tony Roe (TR)	HT, Barking Abbey School
<b>Maintained All-through (A/T)</b>	
<b>Governor Representatives</b> (1 pri & 1 sec)	
David Dickson (DD)	HT, Eastbury Community School
<b>Academy &amp; Free Primary</b>	
Lisa Shepherd	HT, Eastbury Primary School
<b>Academy &amp; Free Secondary</b>	
Andy Roberts	HT, Riverside School
<b>Academy &amp; Free Schools (A/T)</b>	
Janis Davies	HT, Sydney Russell School
<b>Academy Special School Representative</b>	
Roger Leighton (RL) (Joint Chair)	Chief Executive, Partnership Learning
<b>Maintained Special Schools Representative</b>	
Susan Ball (SB)	HT, Trinity School
<b>Maintained PRU Representative</b>	
Annie Blackmore (AB)	HT, Mayesbrook Park School
<b>Governor Representative</b>	
David Dickson	HT, Eastbury Community School
<b>Early Years Representative</b>	
John Trow Smith (JTS)	Early Years, Local Authority
<b>Trade Union Representatives</b>	
Dominic Byrne (DB)	NUT
John McGill	NASUWT

**Also present:** Jane Hargreaves (JH), Commissioning Director – Education  
 Councillor Evelyn Carpenter (CC) – Cabinet Member for Education and Schools  
 Patricia Harvey (PH) – Senior Professional, High Needs Block  
 Katherine Heffernan (KH) – Group Manager, Local Authority Finance and Investment  
 Shaj Sivadasan (SS) – Principal Accountant, Schools - Local Authority Finance  
 Kofi Adu (KA) – Group Accountant – Local Authority Finance  
 Caroline Connolly (CC) – Finance Business Partner  
 Ronan Fox (RF) –  
 Simon Abeledo (SA) – HT, Rush Green Primary School  
 Graham Bland (GB) – HT, Community Music Service  
 Digby Hunt (DH) – DHT, Community Music Service  
 Nichola Young (NY) – Local Authority Minute Clerk

Mr Roger Leighton chaired the meeting, Mr Scott Halliwell to chair the March 2021 meeting.

<b>1.0</b>	<b><u>APOLOGIES FOR ABSENCE</u></b>				
	No apologies were received.				
<b>2.0</b>	<b><u>DECLARATION OF INTEREST</u></b>				
	No declarations of interest were recorded.				
<b>3.0</b>	<b><u>MINUTES AND MATTERS ARISING</u></b>				
	3.1 The minutes of the meeting held on 20 October 2020 were confirmed as an accurate record.				
	3.2 Update on actions from <u>previous</u> meetings.				
	<b>No.</b>	<b>Date of Meeting</b>	<b>Item No</b>	<b>Action</b>	<b>Owner</b>
	1	20/10/2020	Item 3.5	<b><u>HNB</u></b> PH to discuss the number of children in mainstream who should be accessing special needs at the next HNB Sub-Group and report back to the January 2021 Schools' Forum – <b>528 pupils with an EHC plan or SEN were recorded on the October 2020 census (excludes special schools). 657 pupils were receiving top ups. HNB enquired whether schools have checked this this data and whether there is a data cleanse. PH reported that the Local Authority and the DfE both perform a data cleanse, anything that looks incorrect is passed back to the school to be checked. PH has requested data from all schools, including special schools and ARPs, on pupils with EHC plans or SEN needs. PH will report back in the March meeting – Ongoing</b>	<b>Pat Harvey</b>
	2	20/10/2020	Item 5.1	<b><u>DSG Block Allocations</u></b> From 2021/22 the Teacher Pay Grant (TPG) and Teacher Pension Employer Contribution Grant (TPECG) will be rolled into the main Schools Block. The intentions for special schools are not yet clear;	<b>Kofi Adu</b>

			an update will be provided at the January 2021 meeting – <b>The DfE have included these two grants as a part of the formula. For special schools they will be a part of the HNB with the allocation per pupil being £660 – Complete</b>			
3	20/10/2020	Item 9.3	<b>BACS Migration</b> A request was made for a paper on the BACS migration process to be provided to schools - <b>Ongoing</b>	Kofi Adu		
3.3	RL informed attendees that only Schools’ Forum members are able to vote and that the MS Teams chat facility is not typically used in this meeting.					
3.4	An attendance list to be included at the top of the agenda henceforth.				<b>Action</b>	<b>NY</b>
3.5	A separate action table to be included in the minutes				<b>Action</b>	<b>NY</b>
<b>4.0</b>	<b><u>REPORT FROM THE GROUP ACCOUNTANT – FINANCE</u></b>					
	<b>1. <u>Membership</u></b>					
1.1	No changes were proposed to the Schools’ Forum representatives as the changes in pupil numbers are marginal to impact the number of representatives.					
1.2	Trade Union representative is one member and two representatives manage attendance between themselves. The spreadsheet to be amended for clarity.				<b>Action</b>	<b>NY</b>
1.3	The vacancies in Maintained All-through and Academy & Free Primary will be managed at the Primary and Secondary HT Forum.					
1.4	The Governors representative vacancy will be managed by Governor Services. KH/KA to check whether Governor Services cover academies and free schools to ensure the process is fair. All governors to be included.				<b>Action</b>	<b>KH/ KA</b>
1.5	JM will be stepping down at the end of this term and will be replaced with an Academy HT.					
1.6	The diocese will be written to concerning the Catholic and Church of England vacancies.				<b>Action</b>	<b>KH/ KA</b>
	<b>Recommendation (i):</b> Schools’ Forum are requested to:					
	(a) note the updated constitution based on the October census and					
	(b) approve consultation with key members for the election of representatives in respect of vacancies.					
					<b>Noted and approved</b>	
	<b>2. <u>Revised Dedicated Schools’ Grant (DSG) funding for 2020/21, including HNB</u></b>					

Block	Pre-recoupment July 20 £'000s	Post Recoupment July 20 £'000s	Funding Pre-recoupment November 20 £'000s	Recoupment / Direct Funding November 20 £'000s	Post Recoupment November 20 £'000s	Variance +favourable/(unfavourable) £'000s
	(a)	(b)	(c)	(d)	(e)=(c)-(d)	(f)=(e)-(b)
Schools Block	226,041	171,254	226,041	54,787	171,254	0
CSSB Block	2,364	2,364	2,364	0	2,364	0
High Needs Block	37,568	34,015	37,568	3,553	34,015	0
Early Years block	22,933	22,933	22,933	0	22,933	0
Total DSG	288,906	230,566	288,906	58,340	230,566	0

**Recommendation (ii):** Schools' Forum are requested to:

- (a) note the updated DSG allocations 2020/21.

**Noted**

### 3. DSG Outturn Forecast for 2020/21

	2020/21 Funding £'000	2020/21 Projected Out-turn	Deficit (surplus) at as March £'000
Schools Block – ISB	171,254	171,249	(5)
Central Block	2,364	2,364	0
High Needs Block	34,015	32,435	(1,580)
Early Years Block	22,933	22,993	0
Total	230,566	230,566	(1,585)
DSG reserves (Surplus)			(1,726)
DSG forecast (Surplus)			(3,311)

3.1 The DSG is reporting an underspend of £1,585m. Reserves drawn down from previous years will be rebuilt.

3.2 Noted, an increase in mental health needs is expected.

**Recommendation (iii):** Schools' Forum is requested to:

- (a) Note the projected 2020/21 DSG Outturn position

**Noted**

### 4. High Needs Block (HNB) Outturn Forecast for 2020/21

	2019/20 Budget	2020/21 Budget	2020/21 Outturn Forecast	Variance +deficit / (surplus)
Alternative Provision	3,544,000	3,574,000	3,188,669	(385,331)
ARP Funding	6,032,800	6,102,000	6,042,652	(59,348)
DSG – High Needs Education Inclusion	1,666,000	1,618,000	1,586,483	(31,517)
Top-ups (inc. OB and NMSS)	6,662,200	7,635,000	6,908,293	(726,707)
High Needs Top Ups – Post 16	969,000	1,291,000	1,753,542	462,542
SEN Panel Top Ups	1,418,000	1,148,000	1,148,000	0
LACHES, Language Support	331,000	335,000	361,482	26,482
Initiatives	200,000	150,000	150,000	0
Special School Funding	7,493,000	10,643,000	10,954,092	311,092
Early Years & Integrated Youth Services	398,000	356,000	342,163	(13,837)
<b>Total</b>	<b>28,714,000</b>	<b>32,852,000</b>	<b>32,435,376</b>	<b>0.00</b>
Gatekeeping for In-year Growth/import/export		1,162,675	1,579,299	(416,624)
<b>Total Budget</b>		<b>34,014,675</b>	<b>34,014,675</b>	<b>0.00</b>

**Recommendation (iv):** Schools' Forum are requested to:

Note and comment on the 2020/21 High Needs Outturn forecast position.

**Noted**

#### **5. Update on Early Years (EY) funding and payments 2020/21**

- 5.1 Early Years are continuing to be funded based on places taken up in the spring term. It is unsure when updated guidance will be published.
- 5.2 Guidance was released on how temporary closures and absences can still be counted.
- 5.3 Noted, it is important for Early Years providers to keep a careful track of hours. Schools and providers will be informed of updates ASAP.
- 5.4 It is projected that Early Years will be within budget for 2021.

**Recommendation (v):** Schools' Forum are requested to:

Note the updated 2020/21 Early Years funding arrangements

**Noted**

## 6. DSG block allocations for 2021/22

6.1 Allocations were published in December 2020 using the October census data.

Block	2020/21 Alloc. (a)	2021/22 Final Allocations (b)	Movement + Fav / (unfav.) (c)=(a)-(b)	% change (d)
Pupil No	39,376	39,847	471	1%
Schools Block	214,590	222,219	7,629	4%
Premises (historic)	9,053	9,992	939	10%
Growth Fund	2,398	1,939	(459)	(19%)
TPG and TPECG	11,109	10,130	(978)	(9%)
Total Schools Block	237,150	244,281	7,131	

6.2 The presentation above is confusing, it appears as if the TPPG has decreased, it has not, the presentation has moved. It is simply shown differently.

6.3 The Schools' Block has gone up overall, largely due to the rolling in of the TPPG and the increase of pupil numbers.

Block	2020/21 Alloc.	2021/22 Final Allocations	Movement + Fav / (unfav.)	% change
Schools Block	237,150	244,281	7,131	
High Needs	37,568	42,598	5,030	13%
CSSB - On-going	1,438	1,619	181	13%
CSSB - Historic	926	740	(186)	(20%)
Early Years (Prov.)	22,933	23,205	272	1%
Total DSG Funding	300,015	312,444	12,429	4%

6.7 The DSG has increased overall by 4%, largely due to an increase in pupil numbers, the level of need and the TPPG.

Financial Year	Growth Fund Allocations (in £'000s)	Reduction Compared to Previous Year (in £'000s)
2018/19	4,044	
2019/20	2,983	(1,061)
2020/21	2,398	(585)
2021/22	1,939	(459)

6.8 The shortfalls within the Growth Fund have been met by the Schools Block. The government have moved towards formula based funding for growth which is lagged and does not meet the level of need.

**Recommendation (vi):** Schools' Forum are requested to note:

- (a) The final 2021/22 DSG allocations
- (b) Reduction in historic element of Central Block and the impact on service to schools

**Noted**

## **7. Growth Funding for 2021/22**

See table 10.

- 7.1 Growth Funding allocations are based on differences between primary and secondary numbers on roll between October 2019 and October 2020 school censuses.
- 7.2 A large growth in secondary numbers is expected. Primary numbers are also set to increase after two years.
- 7.3 See slides provided by Andy Carr (sent as an attachment with the minutes).
- 7.4 The majority of new classes are funded at AWPU. Schools with a large number of classes (more than 4) will be funded at the pupil led element. Schools that go through the New and Growing Schools' Formula will also be funded at the pupil led rate.
- 7.5 The total growth fund is £2.8m. DSG funding is £1.9m. The budget shortfall which will be met by the Schools Block.
- 7.6 It is proposed that the contingency, usually set aside is set aside for Growth is used for Falling Rolls.
- 7.7 It is proposed that a 40% uplift to AWPU is applied to growth fund applications. The Schools Growth Fund to be permanently amended for schools who have a growth of more than four classes.

**Recommendation (vii):** Schools' Forum are requested to:

- (a) Note the expected shortfall in growth funding allocations for 2021/22
- (b) Agree the centrally held growth fund budget of £2,596 for 2021/22
- (c) Approve the change to the growth fund policy in order to provide pupil led funding uplift of 40% for classes of more than 4 through the centrally held growth fund.

**Noted and agreed**

## **8. Falling Rolls for 2021/22**

- 8.1 Falling Rolls is an issue for some primary schools. There are 21 primary schools that are reporting a reduction in pupil numbers. 18 schools are reporting reductions in ISB.
- 8.2 There is a proposal to set aside £250k from the Schools Block, draw down £255k from DSG reserves, and use £245k of Growth Fund to fund falling rolls. This will provide a falling rolls budget of £750k to cushion the impact of the reduction of £1,833k in ISB.
- 8.3 Previously, schools were requested schools make an application for falling rolls. This year, it is proposed that the arithmetic qualifications be outlined to give schools more certainty and the amount of funding available will be allocated in line with the number of schools affected. Schools will be required to provide details of planned use. This will enable schools to effectively receive the funding automatically.

8.4 It is a DfE requirement that schools be good or outstanding in order to qualify for Falling Rolls.

**Recommendation (viii):** Schools' Forum are requested to:

- (a) Approve the creation of the falling rolls budget of £750k
- (b) Approve the proposed changes to falling rolls fund and eligibility
- (c) Approve the proposed changes to the application process, particularly the removal of the recovery plan submission stage.

**Approved**

**9. Local Funding Formula for 2021/22**

9.1 The principles as set out by Schools' Forum in previous years have been followed. All schools get above the minimum funding as set out by the DfE. Mapping and scaling has not been used. 1:1.35 ratio is being used with an MFG protection factor of 2% being used. NFF allocations have been used for all additional need's factors adjustments have been made by adjusting the AWPU.

9.2 Noted, one of the deprivations sets - IDACI, is updated every 5 years. The current formula has moved to using the most current IDACI set, as a result schools across LBBB have moved up an IDACI. This could be due to real change or the parameters not reflective of the deprivation in London. Most schools have hit being on MFG level with per pupil funding going up by 2%. Appendix 1 sets out what this means for individual schools and Appendix 2 demonstrates the unit rates and quantum.

9.3 Final formula allocations are subject to approval by the DfE and may be subject to change.

9.4 Affected schools were encouraged to consider as early as possible how they intend to meet the challenge of the formula 1:1.35 with MFG to mitigate the reduction of falling rolls.

**Recommendation (ix):** Schools' Forum are requested to approve the following principles to be applied to the funding model for 2021/22:

- (a) Primary/secondary ratio of 1:1.35 in the final funding model
- (b) To apply no capping and scaling

**Approved**

**9.1 De-delegation for 2021/22 (Maintained Schools)**

9.1.1 The rates are effectively remaining the same with no proposed changes. Schools' Forum are requested to approve the de-delegation rates by phase every year.

	2020/21 Primary De-delegations			2021/22 Primary De-delegation			
	Primary Pupil Nos	Unit Rate	Total Amount	Primary Pupil Nos	Unit Rate	Total Amount	Movt
Contingencies	20,370	3.61	73,485	19,981	3.64	72,790	(695)
LSCB	20,370	1.38	28,066	19,981	1.39	27,800	(266)



Trade Union	20,370	8.28	168,609	19,981	8.36	167,014	(1,595)
FSM Eligibility	20,370	0.83	16,925	19,981	0.84	16,765	(160)
Primary Total:			287,085			284,369	(2,716)

	2020/21 Secondary De-deleg.			2021/22 Secondary De-dele.			
	Secondary Pupil Nos	Unit Rate	Total Amount	Secondary Pupil Nos	Unit Rate	Total Amount	Movt.
Contingencies	9,734	3.61	35,115	9,830	3.64	35,810	695
LSCB Board	9,734	1.38	13,411	9,830	1.39	13,677	266
Trade Union	9,734	8.28	80,571	9,830	8.36	82,166	1,595
FSM Eligibility	9,734	0.83	8,088	9,830	0.84	8,248	160
Secondary Total:			137,185			139,901	2,716

	2020/21 Charges	2020/21 Academy Charges (to be invoiced)			2021/22 Academy Charges (to be invoiced)				
	Total 2020/21	Primary NOR	Unit Rate	Primary Total:	Secondary NOR	Unit Rates	Secondary Total	TOTAL 2021/22	Movt
LSCB	13,194	4,615	1.38	6,369	5,170	1.39	7,194	13,563	369
Trade Union	79,263	4,615	8.28	38,215	5,170	8.36	43,216	81,431	2,168
Total:	92,457			44,584			50,410	94,994	2,537

**Recommendation (x):** Schools forum are requested to approve:

(a) by phase, the delegation rates and amounts.

Primary School vote - 7 in favour  
0 against  
0 abstentions

Secondary School vote - 2 in favour  
0 against  
0 abstentions

(b) note the academy charges for Safeguarding and Trade Union duties.

**Approved and Noted**

## 9.2 Central School Services Block

9.2.1 The allocations for the ongoing and historic CSSB responsibilities are set out below:

	Rate	Pupil Numbers	2021/22 Total Funding	2020/21 Funding	Movt
On-going resp.	40.64	39,847	1,619	1,439	180
Historic			741	925	(184)
Total			2,360	2,364	(4)

	2020/21 Budget Allocation	2021/22 Budget Allocation	Movt	Notes
Ongoing responsibilities:				
Admissions	536,800	636,353	99,553	a
Service of schools' forum	60,000	60,000	-	b
Licences / subscriptions	215,554	180,406	(35,148)	c
Statutory / regulatory	626,446	742,624	116,178	d
Total (on-going)	1,438,800	1,619,383	180,583	

	2020/21 Budget Allocation	2021/22 Budget Allocation	2019/20 Budget Allocation	Reduction	
Historic					
School improvement	86,358	69,087	107,948	(38,861)	e
Schools estates	120,000	96,000	150,000	(54,000)	f
School games organiser	40,000	32,000	50,000	(18,000)	g
Trewern outdoor education	167,200	133,760	209,000	(75,240)	h
Community music service	248,000	198,400	310,000	(111,600)	i
Advisory teachers	264,000	211,200	330,000	(118,800)	j
Total (historic)	925,558	740,447	1,156,948	(416,501)	

9.2.2 Trewern are working to becoming more self-sustainable and self-funded.

9.2.3 There is an update later in the agenda on the Community Music Service.

9.2.4 The historic allocation for Advisory Teachers is transferred to BDSIP for commissioned school improvement development work.

9.2.6 Colleagues requested an update or a short report on the Trewern progress at either the March or June Schools' Forum.

**Action**

**KH/  
KA**

**Recommendation (xi):** Schools' Forum are requested to:

(a) agree the proposed central spend line by line

- I. Admissions (driven by pupil numbers and fund) – **Agreed**
- II. Service of Schools' Forum – **Agreed**
- III. Licences / Subscriptions – **Agreed**
- IV. Statutory / Regulatory – **Agreed**
- V. School Improvement – **Agreed**

- VI. Schools Estates – **Agreed**
- VII. School Games Organiser – **Agreed**
- VIII. Trewern Outdoor Education – **Agreed**
- IX. Community Music Service – **Agreed**
- X. Advisory Teachers – **Agreed**

(b) note the reduction in historic funding element of CCSB and impact of this reduction.

**Agreed and Noted**

### **10. High Needs Budget for 2021/22**

- 10.1 The biggest change in the HN draft budget is TPPG allocation of £148k which is to be passed on to schools. The final HN budget will be approved in March. See Appendix 3 for a more detailed budget analysis of the last three years.
- 10.2 There could be two potential pressures relating to the Commissioned Alternative Provision service (previously known as Seabrook). The budget has been earmarked, but pupils are still in situ and still need supporting. Also, there are some academic year SLAs that require funding.
- 10.3 Appendix 4 provides information on the ARP expansions. There is a 6% increase on ARP top ups.
- 10.4 £162k has been earmarked after a primary HT meeting about the high level of complex needs coming into the borough.
- 10.5 An issue was raised with regards to the tallying of ARP figures. HTs were encouraged to contact the SEN team to discuss this matter further.
- 10.6 HTs raised concerns about the high number of children in mainstream schools that should be in ARPs, additional places were requested. PH expressed her thanks to HTs for holding these children and advised that the LA are investigating this matter and will be picked up as an agenda item at the next HNB Working Sub-Group.

**Recommendation (xii):** Schools' Forum are requested to:

(a) note the update on High Needs budget setting for 2021/22

**Agreed and Noted**

### **11. Early Years formula for 2021/22**

- 11.1 There is a proposal to passport increases to providers as set out in the table below. Flexibility and deprivation rates will remain the same.

	2020/21	PTE 21/22	Annual Entit. (Hrs) 21/22	Funded Hours 21/22	Rates 21/22	Total Funding 21/22
Central	879,748					933,047
Universal Entitlement 3&4	4.78	4,641	570	2,645,273	4.84	12,803,122
Plus 15 PTE 3& 4 YO from	4.78	1,164	570	663,406	4.84	3,210,885
Deprivation (estimate)	(30p-22p)			3,284,823	(30p-22p)	1,000,586
Flexibility (estimate)	0.21			977,579	0.21	223,685

SEN Inclusion						489,624
Total 3&4 YO EY Block						18,660,950
Supplementary Funding:						
EY Pupil Premium						153,833
Disability Access Fund						89,175
2 Year Old Allocation						
Entitlement 2 Yos	5.43	1,297	570	739,045	5.51	4,072,137
Commissioning Costs						160,000
SEN inclusion fund						69,105
<b>TOTAL EY BLOCK 2021/22</b>						<b>23,205,200</b>

11.2 The below table demonstrates the central spend on 3&4 year olds.

EY central Costs	2020/21 Central Costs Budgets	2021/22 Central Costs Budgets
Childminding development Officers	69,345	73,546
Early Years Teachers Service	522,480	554,134
Home Portage Scheme	179,293	190,155
Targeted Support Central Costs DSG	108,630	115,211
Total	879,748	933,047

**Recommendation (xiii):** Schools' Forum are requested to:

- (a) note the early years budget and approve the hourly rates
- (b) approve the central spend on 3&4 year olds

**Noted and Approved**

## **12. Update on BACS migration for schools**

12.1 With the exception of a minority of schools, most schools are on track with the migration process. There is an internal auditor involved in this process to ensure the transition is smooth.

12.2 HTs raised the issue of some banks charging for BACS payments and were informed also sometimes charge for cheque payments.

12.3 HTs expressed their thanks to KA for the meetings with SBMs.

**Recommendation (xiv):** Schools' Forum are requested to note:

- (a) the update on BACS migration for schools.

**Noted**

## **13. Update on Financial Regulations for Schools**

13.1 Below is the timetable for the completion of the financial regulation in schools:

Task	Dates and Deadline
Consultation with LA specialist departments Legal, procurement, Audit Assurance, Treasury etc	Jan 2021
Consultation with schools and Schools Forum	Feb 2021
Approval and ratification	March/April 2021

**Recommendation (xv):** Schools' Forum are requested to note:

- (a) The update on the introduction of Schools Financial Regulations

**Noted**

#### **14. Music Service remodelling**

14.1 See CMS PowerPoint slides circulated with the minutes.

14.2 Slide 1 to 3 demonstrate what CMS offer.

14.3 CMS are building a new trading relationship with schools to compensate for the year on year funding losses from the DSG.

14.4 DD informed SF colleagues the pupil premium can be used to purchase some of these services.

**Recommendation (xvi):** Schools' Forum are requested to agree:

- (a) Schools forum is requested to agree the new delivery model and the charging structure for CMS in principle for the financial year 2021/22.

**Agreed**

#### **15. Verbal Update on Covid-19 funding for schools**

15.1 KA to circulate written guidance on Covid-19 after the meeting.

**Recommendation (xvii):** Schools' Forum are requested to note:

- (a) The verbal update on Covid-19 funding for schools

**Noted**

#### **16. Three Year Budget Planning for Schools**

16.1 Information has been sent to all governors for information.

**Recommendation (xviii):** Schools' Forum are requested to note:

- (a) The guidance on setting rolling three year budgets

**Noted**

#### **17. Replacement of Council's Oracle General Ledger and HR/Payroll System**

17.1 Information is laid out in the Finance report. KA and KH will write to schools should more information be required.

**Recommendation (xvx):** Schools' Forum are requested to note:

- (a) The update on replacement systems for Oracle and Hr/Payroll systems

**Noted**

5.0	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>None reported.</p>																							
6.0	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>Tuesday 23 March 2021, virtual Teams meeting from 10:00am to 12:00pm.</p> <p>Head teachers' pre-meeting will commence at <b><u>9.15am.</u></b></p>																							
7.0	<p><b><u>ACTION LOG</u></b></p> <table border="1" data-bbox="228 468 1450 1050"> <thead> <tr> <th data-bbox="228 468 412 548">Date of meeting</th> <th data-bbox="417 468 574 548">Item No</th> <th data-bbox="579 468 1232 548">Action</th> <th data-bbox="1237 468 1450 548">Owner</th> </tr> </thead> <tbody> <tr> <td data-bbox="228 554 412 688">19 January 2021</td> <td data-bbox="417 554 574 688">Item 1.2</td> <td data-bbox="579 554 1232 688"> <p><b><u>Trade Union Representatives</u></b>            NY to amend the Schools' Forum Membership spreadsheet to reflect the Trade Union representatives more clearly. <b>Complete</b></p> </td> <td data-bbox="1237 554 1450 688">Nichola Young</td> </tr> <tr> <td data-bbox="228 695 412 829">19 January 2021</td> <td data-bbox="417 695 574 829">Item 1.4</td> <td data-bbox="579 695 1232 829"> <p><b><u>Governor representatives</u></b>            KH/KA to contact Governor Services to check they cover academies and free schools to ensure the SF election process is fair.</p> </td> <td data-bbox="1237 695 1450 829">Kofi Adu/ Katherine Heffernan</td> </tr> <tr> <td data-bbox="228 835 412 949">19 January 2021</td> <td data-bbox="417 835 574 949">Item 1.6</td> <td data-bbox="579 835 1232 949"> <p><b><u>Catholic and Church of England Vacancies</u></b>            KA/KH to write to the diocese concerning the SF Catholic and Church of England vacancies.</p> </td> <td data-bbox="1237 835 1450 949">Kofi Adu/ Katherine Heffernan</td> </tr> <tr> <td data-bbox="228 955 412 1050">19 January 2021</td> <td data-bbox="417 955 574 1050">Item 9.2.6</td> <td data-bbox="579 955 1232 1050"> <p><b><u>Trinity ARP Places</u></b>            A Trewern progress report has been requested for either the March or June Schools' Forum.</p> </td> <td data-bbox="1237 955 1450 1050">Kofi Adu/ Katherine Heffernan</td> </tr> </tbody> </table>			Date of meeting	Item No	Action	Owner	19 January 2021	Item 1.2	<p><b><u>Trade Union Representatives</u></b>            NY to amend the Schools' Forum Membership spreadsheet to reflect the Trade Union representatives more clearly. <b>Complete</b></p>	Nichola Young	19 January 2021	Item 1.4	<p><b><u>Governor representatives</u></b>            KH/KA to contact Governor Services to check they cover academies and free schools to ensure the SF election process is fair.</p>	Kofi Adu/ Katherine Heffernan	19 January 2021	Item 1.6	<p><b><u>Catholic and Church of England Vacancies</u></b>            KA/KH to write to the diocese concerning the SF Catholic and Church of England vacancies.</p>	Kofi Adu/ Katherine Heffernan	19 January 2021	Item 9.2.6	<p><b><u>Trinity ARP Places</u></b>            A Trewern progress report has been requested for either the March or June Schools' Forum.</p>	Kofi Adu/ Katherine Heffernan	
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