

**MINUTES OF THE OF THE SCHOOLS' FORUM**  
**HELD ON 19 OCTOBER 2021**  
**VIRTUAL TEAMS MEETING**  
(10:00am to 12:00pm)

<b>Present:</b>	<b>Maintained Primary Representatives</b>	
	Scott Halliwell (SH) (Joint Chair)	HT, Southwood Primary School
	Julie Philips (JP)	HT, Godwin Primary School
	Martin Nicholson (MN)	HT, Grafton Primary School
	Gill Massar (GM)	HT, William Bellamy Primary School
	Richard November (RN)	HT, Valence Primary School
	Vacant	
	Vacant	
	<b>Maintained Secondary Representatives</b>	
	Tony Roe (TR)	HT, Barking Abbey School
	Vacant	
	<b>Maintained All-through (A/T)</b>	
	Vacant	
	<b>Governor Representatives</b> (1 pri & 1 sec)	
	David Dickson (DD)	HT, Eastbury Community School
	Vacant	
	<b>Academy &amp; Free Primary</b>	
	Lisa Shepherd	HT, Eastbury Primary School
	<b>Academy &amp; Free Secondary</b>	
	Andy Roberts	HT, Riverside School
	<b>Academy &amp; Free Schools (A/T)</b>	
	Vacant	
	<b>Academy Special School Representative</b>	
	Roger Leighton (RL) (Joint Chair)	Chief Executive, Partnership Learning
	<b>Maintained Special Schools Representative</b>	
	Susan Ball (SB)	HT, Trinity School
	<b>Maintained PRU Representative</b>	
	Cathy Stygal (CS)	HT, Mayesbrook Park School
	<b>Governor Representative</b>	
	David Dickson	HT, Eastbury Community School
	<b>Early Years Representative</b>	
	John Trow Smith (JTS)	Early Years, Local Authority
	<b>Trade Union Representatives</b>	
	Dominic Byrne (DB)	NUT
	John McGill	NASUWT

**Also present:** Jane Hargreaves (JH), Commissioning Director – Education

Councillor Evelyn Carpenter (CC) – Cabinet Member for Education and Schools  
 Patricia Harvey (PH) – Senior Professional, High Needs Block  
 Katherine Heffernan (KH) – Group Manager, Local Authority Finance and Investment  
 Shaj Sivadasan (SS) – Principal Accountant, Schools - Local Authority Finance  
 Kofi Adu (KA) – Group Accountant – Local Authority Finance  
 Caroline Connolly (CC) – Finance Business Partner  
 Simon Abeledo (SA) – HT, Rush Green Primary School  
 Chris Harrison (CH) – HT, George Carey Primary School  
 Erik Stein (ES) – Head of Participation, Opportunity and Wellbeing  
 Nichola Young (NY) – Local Authority Minute Clerk

Mr Roger Leighton chaired the meeting, Mr Scott Halliwell to chair the December 2022 meeting.

1.0	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Apologies for absence were received from Councillor Evelyn Carpenter (CC) – Cabinet Member for Education and Schools.</p>				
2.0	<p><b><u>DECLARATION OF INTEREST</u></b></p> <p>No declarations of interest were recorded.</p>				
3.0	<p><b><u>MINUTES AND MATTERS ARISING</u></b></p> <p>3.1 The minutes of the meeting held on 22 June 2021 were confirmed as an accurate record.</p> <p>3.2 Update on actions from <u>previous</u> meetings.</p>				
	No.	Date of Meeting	Item No	Action	Owner
1	22 June 2021	Item 1.4	<p><b><u>Additional HNB Working Group meeting</u></b>          An additional HNB working group meeting to be arranged to address the issues surrounding the high level of children in mainstream settings with complex needs raised at this meeting.  <b>Complete</b></p>	Pat Harvey/ Nichola Young	
2	22 June 2021	Item 7.4	<p><b><u>Bulge Class at Valence Primary</u></b>          FMG to consider funding the full loss of the bulge class at Valence Primary School.  <b>Covered in today's report - Complete</b></p>	Kofi Adu/ Katherine Heffernan	
3	22 June 2021	Item 6.0	<p><b><u>Meeting preferences</u></b>          A survey to be sent to Schools' Forum members to collect their meeting preferences around whether meetings should remain virtual or return to in person. <b>Complete - the results were very close: 5 votes for remaining virtual, 4 for a hybrid model and 3 wished to return to the Town Hall. It was agreed that the December meeting remains virtual where it can be determined what a hybrid model looks like. The way forward will be considered.</b></p>	Kofi Adu/ Katherine Heffernan	

**REPORT FROM THE GROUP ACCOUNTANT – FINANCE****1. Update on Schools, Central and EY DSG Blocks**

- 1.1** The 2021/22 DSG allocations, first published in December 2020, are largely unchanged.
- 1.2** The underspend on the schools' block is largely driven by growth and falling rolls.
- 1.3** There is forecasted overspend on the HNB. The level of need emerging which may result in further overspend.
- 1.4** There are sufficient reserves to absorb the HNB overspend. Some of this will be clawed back for Early Years. The amount of reserves available to meet pressures is £5m.
- 1.5** As the centrally held growth fund will have an underspend, there is a proposal that half of the growth fund be released back into the Schools' Block. This will be discussed later in the agenda.
- 1.6** MN advised SF that schools are grateful for the one off funding for those that have 1% or more of F, G or H banded children. It was requested that the one-off payment also be extended to reception children that are banded as F, G or H. Colleagues agreed that this needs further discussion and consideration at the HN Working Group and will be addressed later in the agenda.
- 1.7** A question was asked around whether recovery premium funding had been factored into the report. Colleagues were advised that an update on Covid recovery funding will feature later in the report but in terms of Early Years underspend from the previous year, we've assumed that the £2.3m will be clawed back until notified otherwise by the DfE. Once confirmed, some of this will be earmarked to address Early Years SEN issues.

**Recommendation (i):** Schools' Forum are requested to:

- (a) To note the updated 2021-22 DSG funding

**Noted**

**2. 2021/22 Projected DSG Out-turn**

- 2.1** Schools' Block is reporting an underspend of £323k.
- 2.2** The Central Block and Early Years are reporting breakeven positions.
- 2.3** The High Needs Block is reporting an overspend of £1,351k
- 2.4** The projected DSG outturn position for 2021/22 is £5,093

**Recommendation (ii):** Schools' Forum are requested to:

- a. note the projected DSG out-turn position for 2021/22.

**Noted**

**2021/22 Projected Growth Funding Out-turn**

- 2.5** There is a projected underspend on the Growth Fund of £364k. This is related to growth fund provisions set aside for Eastbrook and Gascoigne not being required due to lower than expected pupil numbers. This balance will be rolled forward to the next financial year.

**2.6** The 2021/22 brought forward Growth Fund balance is £641k. 2022/23 will have an opening balance of £1,005m which has been accumulated by top slicing the Schools' Block in current and previous years.

**2.7** There is a proposal to reduce the Growth Fund reserve to £500k in 2022/23 and release £505k for other purposes due to the fact that growth in pupil numbers is beginning to ease. This will be discussed further down in section 5.

**Recommendation (ii):** Schools' Forum are requested to:

- b. note the projected growth fund out-turn position for 2021/22.
- c. Approve the release of growth fund reserves over the £500k balance

**Noted and approved**

### **2021/22 Projected Falling Rolls Out-turn**

**2.8** Pupil numbers at Valence fell by 58 between October 2019 and the 2020 census. 29 of these were related to the loss of a bulge class. Falling Rolls funding had only been approved for the 29 unrelated to the bulge class. The school requested funding for the drop in bulge class in view of the financial impact on the school. FMG approved £52k falling rolls fund as an exception. SF are asked to ratify the bulge class funding. Falling Rolls allocations for Valence will now be £105k.

**2.9** There is an overspend of £20k on Falling Rolls, it is proposed that this be funded from centrally retained DSG reserves.

**Recommendation (ii):** Schools' Forum are requested to:

- d. note the projected falling rolls position for 2021/22.
- e. Ratify the additional £52k falling rolls fund for Valence.

**Noted and ratified**

### **Amalgamating School – Rose Lane Primary**

**Recommendation (ii):** Schools' Forum are requested to:

- f. Approve £53k of funding to in respect of amalgamation costs for Rose Lane Primary School from de-delegated contingency.

**Approved**

### **Ripple – Falling Rolls and Growth Fund**

**2.10** Ripple did have sufficient enough falling rolls to qualify for Falling Rolls provision. They have now had a growth of one additional class. Schools cannot have growth and falling rolls at the same time. It is proposed that the school receive £90k in funding, falling rolls for April to August 2021 and growth fund for September 2021 to March 2022 .

**Recommendation (ii):** Schools' Forum are requested to:

- g. Approve the proposed falling rolls and growth fund for Ripple Primary School.

**Approved**

### **3. Update on NFF Consultation** (see appendix 1)

**3.1** The DfE will tighten its rules around the hard NFF in 2023/24, local authorities will continue to have local flexibility until 2022/23. This will see a funding shift from primary to secondary as the ratio begins to move from 1:1.35 towards 1:1.42.

- 3.2 Barking and Dagenham have largely implemented the formula funding factors except AWPU which is weighted slightly towards primary phase in order to maintain the ratio of 1:1.35.
- 3.3 Schools with a split site may need to prepare for the removal of split site funding.
- 3.4 Over a period of time, LAs that have different formulas to the national funding formula will be required to move formula factors at least 10% towards national factors.
- 3.5 Growth funding could be formularised and go directly towards schools.
- 3.6 Overall the direction of the formula is moving funding away from London boroughs (and other places), who will only receive the minimum level of increase. London as a whole will receive a lower increase in DSG, Schools' Block and High Needs Block funding. Schools were urged to plan for very tight budget situations over the next few years. Increases will be minimal, below inflation. It is believed that there may be additional funding for the increase in National Insurance.
- 3.7 A note about the funding formula to be added into the spring edition of the Director's report to governors.
- 3.8 It is unclear at present whether facility time and delegated issues will be retained by the local authority. Presently, facility time comes after the calculation of the formula. There is nothing in the consultation to suggest that the ability for LA schools to delegate or pool money will disappear.
- 3.9 The consultation document states that the only discretionary powers Schools' Forum will retain after the NFF kicks in is around Central Block and Early Years only. Schools' Forum will not have responsibility for the Schools Block. Further clarity is required around de-delegation matters.

**Action** KH/  
KA

**4. Schools' Block funding formula for 2022/23**

- 4.1 The provisional DSG allocations, based on last year's census data, were published in July 2021.
- 4.2 More funding has gone in at national level but most schools in B&D according to the formula are below the funding floor; most schools will receive a 2% increase. Overall the formula has increased by 3%.

	2021/22 Alloc.	2022/23 Alloc.	Movement +Fav / (Unfav.)	Mov't
	£000s	£000s	£000s	%
	(b)	(c)	(d)=(c)-(b)	(e)
Pupil No	39,847	39,847		
Schools Block	232,350	237,305	4,955	2.1
Premises (lagged)	9,992	9,461	(531)	(5.3)
Growth Fund	1,939	^ 2,000	61	3.2
High Needs	42,557	46,861	4,304	10.1
CSSB - On-going	1,619	1,630	11	0.7
CSSB - Historic	741	592	(149)	(20.1)
Early Years (Provis)	^ 23,205	^ 23,205	0	0.0
<b>Total Funding</b>	<b>312,403</b>	<b>321,054</b>	<b>8,651</b>	<b>-</b>

**Recommendation (iii):** Schools' Forum are requested to:

- a. Note changes to the allocation formula and provisional funding for 2022/23.

**Noted**

**4.3** Three options for schools have been modelled using the July data. In previous years, the formula has been top sliced, this was not necessary this year. A 2% funding floor is included in all options:

- **Option A** – replicates the national funding formula using the full rates for all factors. There will be some money remaining and funding will be geared towards secondary schools.
- **Option B** – mirrored at 10% i.e. removing 10% of all existing differences between local and NFF rates for AWPU.
- **Option C** – Adjusting AWPU rates so that the existing primary secondary ratio of 1:1.35 is maintained. All money is used and distributed, with funding geared towards primary schools.

**4.4** Money will be lost through the NFF in Option A but will be received back through MFG. Option B is not affordable. Option 3 distributes all money and is weighted more towards primary schools.

See Appendix 2 and Appendix 3.

**4.5** Option C is the recommended model. All schools will be consulted. This is ultimately a decision for the LA but SF input and feedback is required. The options have been modelled on the assumption that pupil numbers will remain the same. In reality, some primary schools have reducing primary numbers and will therefore see a reduction in funding.

**4.6** There are no proposals to apply any capping and scaling.

**Recommendation (iii):** Schools' Forum are requested to:

- Note and comment on the funding models.
- Approve Model C (primary and secondary ratio of 1:1.35) as the basis for 2022/23
- Approve not to apply any capping and scaling to claw back gains,

**Noted and approved**

**5. Growth Fund for 2022-23**

**5.1** This is an area where the DfE have consulted on moving towards a formularisation. Schools would receive lagged funding directly rather than from the LA. concerns have been raised as most LAs fund classes rather than numbers.

**5.2** Growth Fund for 2022/23 is operating as before. Below are planned expansions:

School	Primary Expansion	Secondary Expansion	Primary (at NFF AWPU £3,642)	Key Stage 3 (at NFF AWPU £5,135)	40% Uplift for significant growth (more than 4 classes)	Total Growth Fund Requirement
Dagenham Park		30		89,863		89,863
Goresbrook	30		63,735			63,735
Greatfields		60		179,725		179,725
Riverside Primary	30		63,735			63,735
Riverside Sec.		150		449,313	179,725	629,038
Robert Clack	30	180	63,735	539,175	241,164	844,074
Contingency				130,194		130,194
<b>Total Cost</b>	<b>90</b>	<b>420</b>	<b>191,205</b>	<b>1,388,269</b>	<b>420,889</b>	<b>2,000,363</b>
<b>Estimated DSG Grant</b>						<b>2,000,363</b>

- 5.3** The final settlement will not be known until December when the final numbers will be known.
- 5.4** SA queried the projection of pupil numbers across the borough and questioned whether, in terms of the Robert Clack increase, had consideration been given to other local schools.
- 5.5** DDI raised an issue with Andy Carr (AC) about the drop in numbers and questioned whether work will be done on lower secondary schools.
- 5.6** AC to attend a business meeting and speak with HTs about the issues raised in 5.4 and 5.5

**Action AC**

**5.7** There is a balance of approximately £1m in the growth fund. There is a proposal to reduce the Growth Fund reserve to £500k in 2022/23 and release £505k for other purposes due to the fact that growth in pupil numbers is beginning to ease. There are two options on how the £500k be used:

- **Option 1** – Add into the NFF to be distributed to schools so that the MFG is raised to 2.5%. Although, permission will need to be requested from the DfE. This option is therefore not guaranteed.
- **Option 2** – To create another year of the falling rolls fund for the money to be used in a targeted way.

**See Appendix 3 which demonstrates Option 1 (columns L and M).**

**5.8** The broad feeling from the HT pre-meet is to create another year's falling rolls fund. SF are in support of this.

**Recommendation (iv):** Schools' Forum are requested to note the provisional:

- a. Growth Fund estimate for 2022/23
- b. Growth Fund requirement for 2022/23

**Noted**

## **6. 2022-23 Falling Rolls**

**6.1** Currently, business rates come through the LA. The DfE are proposing that this become top-sliced and paid directly to the LA. Effectively, schools will see less money in their budget but will be offset as the rates will have been taken care of centrally.

	Number of schools with reductions in NOR	Reductions in NOR	Number of schools with increases in NOR	Increases in NOR	Net Movement in NOR
<b>Primary - Phase</b>	29	(612)	13	206	(406)
All-though – Primary Phase	0	0	5	202	202
<b>Secondary - Phase</b>	0	0	7	377	377
All-though – Secondary Phase	2	(60)	3	257	197
<b>Total</b>	<b>31</b>	<b>(672)</b>	<b>28</b>	<b>1,042</b>	<b>370</b>

**Recommendation (v):** Schools' Forum are requested to note:

- a. Note the provisional pupil numbers based on school admissions, and the funding impact on schools.

- b. Decide how the £505k released from the Growth reserve should be used. This could be either to increase MFG for all schools or to create another year's Falling Rolls Fund.

**Noted**

## 7. Central Schools Services Block

7.1 The Central School Services Block is made up of two components, statutory and historic components.

7.2 The DfE are looking to phase out historic components on the Schools Block. Year on year budget reductions will be seen until funding stops. The services below are affected:

	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	a	b	c	d	e	f
School improvement	108b	86	69	55	44	35.2
Schools estates	150	120	96	77	61.6	49.28
School games organiser	50	40	32	26	20.8	16.64
Trewern outdoor education	209	167	133	106	84.8	67.84
Community music service	310	248	198	158	126.4	101.12
Advisory teachers	330	264	212	170	136	108.8
<b>Total (historic)</b>	<b>1,157</b>	<b>925</b>	<b>740</b>	<b>592</b>	<b>474</b>	<b>379</b>

7.3 School Games and School Estates are switching to other funding sources. School Improvement and Advisory Teachers are with BDSIP and Trewern and the Community Music Service are moving towards enhanced traded models.

**Recommendation (vi):** Schools' Forum are requested to note:

- The 2022/23 CSSB allocations for on-going and historic responsibilities.
- The reduction for historic responsibilities and impact on services provided to schools.

**Noted**

## 8. Update on High Needs

8.1 There is a projected £65K underspend in the High Needs Block. With the gatekeeping contingency fund of 1.2M, there is a total budget of £1.3m.

8.2 There are reported pressures in Post 16 Top-Ups, SEN Top Ups and special school funding

	2020/21 Outturn	2021/22 Budget	2021/22 Outturn Forecast	Variance +Deficit / (Surplus)
Alternative Provision	3,399,759	3,475,830	3,184,510	(291,320)
ARP Funding	6,093,890	8,259,360	8,094,873	(164,487)
DSG – HN Education Inclusion.	1,494,256	1,542,659	1,448,776	(93,875)
Top-ups (inc. OB & NMSS)	6,264,504	7,863,410	7,441,379	(422,031)
High Needs Top Ups – Post 16	1,801,210	1,755,760	2,063,771	308,011
SEN Panel Top Ups	1,522,596	1,350,000	2,000,000	650,000
LACHES, Language Support	360,490	344,210	341,581	(2,629)
Initiatives	147,608	676,750	676,750	0
Special School Funding	10,951,784	12,279,360	12,360,800	81,440
Early Years & Integrated Youth	342,143	568,410	568,410	0
<b>Total</b>	<b>32,378,240</b>	<b>38,115,749</b>	<b>38,180,850</b>	<b>65,101</b>
<b>Surplus &amp; Gatekeeping / Contingency</b>	<b>1,636,435</b>	<b>440,365</b>	<b>1,725,924</b>	<b>1,285,559</b>
<b>Total Budget</b>	<b>34,014,675</b>	<b>38,556,114</b>	<b>39,651,774</b>	<b>1,350,660</b>



	<p><b>8.3</b> Schools that have 1% or more of F, G or H banded children on roll will receive a one-off payment of £5k per child.</p> <p><b>8.4</b> Schools requested that reception children banded as F, G or H be considered in payments to schools as this is a high need area. Payments could be made for the proportion of time the children will be in schools this academic year (7/12).</p> <p><b>8.5</b> RN &amp; KA to have a conversation about payments received outside of this meeting.</p> <p style="text-align: right;"><b>Action</b></p> <p><b>8.6</b> Need to ensure that there is fairness to all schools. In undertaking an annual summer term assessment, if affordable, there is an element of fairness as payments for reception children will be received retrospectively.</p> <p><b>8.7</b> Top-up payments would not meet the needs of these high level children. Retrospective payments will not help with the unmanageable level of children that are in schools now.</p> <p><b>8.8</b> It was agreed that work needs to be undertaken around the transition from nursery to reception, ensuring that support is available early on, with adequate Early Years ARP places. There also needs to be more joint thinking with Admissions and the allocation of places.</p> <p><b>8.9</b> SF members questioned whether the £500k falling rolls fund could be set aside and diverted to support Early Years?</p> <p><b>8.10</b> If reception are included in payments, schools could potentially be pushed over the 1% threshold. The proposal needs to be modelled so that the way forward is fair and affordable.</p> <p><b>8.11</b> SH recommended that the HN Working Party visit some of the schools being discussed to get an idea of the picture and the severity of the issue.</p> <p><b>8.12</b> PH to clarify whether it is feasible for Jacqui Twitchell to visit all Reception classes with the SEN team.</p> <p style="text-align: right;"><b>Action</b></p> <p><b>8.13</b> It was acknowledged that data from schools is needed before an additional HN working group can take place. Modelling could be undertaken using invalidated data. Schools could be asked to send their own data to give an idea of the picture.</p> <p><b>8.14</b> SF members questioned whether things are worse this year due to Covid19 or whether this needs to be built into future projections. The cohort will go through the school; therefore the issue will be ongoing.</p> <p><b>8.15</b> SF members suggested input be requested from JB around data and numbers emerging from non-school settings.</p> <p><b>8.16</b> The DfE are looking at the SEND consultation from 2019 about the statutory responsibility around SEN due to demands on HNBs.</p> <p><b>8.17</b> SF members agreed to hold a virtual meeting in December with a HN working group beforehand.</p> <p><b>Recommendation (vii):</b> Schools' Forum are requested to:</p> <p style="padding-left: 20px;">a. Note and comment on the 2021/22 High Needs Outturn Forecast</p>	<p style="text-align: center;"><b>RN</b></p> <p style="text-align: center;"><b>PH</b></p>
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	<p>b. Note the High Needs working group discussions from the meeting held on 7 October 2021.</p> <p style="text-align: right;"><b>Noted</b></p>													
	<p><b>9. <u>Update on Trewern delivery and financial modelling</u></b></p> <p><b>9.1</b> A separate accessible accommodation block has been completed.</p> <p><b>9.2</b> Business Rate rebates and a significant proportion of an income loss recovery grant have been received to offset some loss of income during the pandemic. An increase in school bookings alone will not subsidise Trewern.</p> <p><b>9.3</b> The Head of Participation, Opportunity and Wellbeing spoke to the report on Trewern and set out plans to manage the reducing DSG subsidy. This includes opportunities to expand both school visits and private hire . Regular updates on the business plan will be provided for Schools' Forum.</p> <p><b>Recommendation (viii):</b> Schools' Forum are requested to note:</p> <p>a. The update on Trewern Outdoor Education Centre</p> <p style="text-align: right;"><b>Noted</b></p>													
	<p><b>10. <u>Ratify Schools Financial Regulations</u></b></p> <p>10.1 The consultation is complete and has been sent to all schools.</p> <p><b>Recommendation (ix):</b> Schools' Forum are requested to:</p> <p>a. Ratify the Schools' Financial Regulations for maintained schools.</p> <p style="text-align: right;"><b>Ratified</b></p>													
	<p><b>11. <u>Covid-19 Funding for Schools</u></b></p> <p><b>Recommendation (x):</b> Schools' Forum are requested to note:</p> <p>a. The update on Covid19 funding for schools</p> <p style="text-align: right;"><b>Noted</b></p>													
<b>5.0</b>	<p><b><u>AOB</u></b></p> <p><b>5.1</b> SF agreed to hold a virtual meeting in December. Schools' Forum will take place on Tuesday 7 December 2021 with the papers to be circulated by 30 November.</p> <p><b>5.2</b> The HN Working Group will take place on Thursday 25 November.</p>													
<b>6.0</b>	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>Tuesday 7 December 2021, virtual Teams meeting from 10:00am to 12:00pm. SH to chair the December meeting.</p> <p>Head teachers' pre-meeting will commence at <b>9.15am</b>.</p>													
<b>7.0</b>	<p><b><u>ACTION LOG</u></b></p> <table border="1"> <thead> <tr> <th>Date of meeting</th> <th>Item No</th> <th>Action</th> <th>Owner</th> </tr> </thead> <tbody> <tr> <td>19/10/2021</td> <td>3.1</td> <td><b><u>National Funding Formula</u></b> A note about the National Funding Formula to be added into the spring edition of the Director's report to governors.</td> <td>KH/KA</td> </tr> <tr> <td>19/10/2021</td> <td>5.4 &amp; 5.5</td> <td><b><u>Falling Rolls issues</u></b></td> <td>KH/KA</td> </tr> </tbody> </table>	Date of meeting	Item No	Action	Owner	19/10/2021	3.1	<b><u>National Funding Formula</u></b> A note about the National Funding Formula to be added into the spring edition of the Director's report to governors.	KH/KA	19/10/2021	5.4 & 5.5	<b><u>Falling Rolls issues</u></b>	KH/KA	
Date of meeting	Item No	Action	Owner											
19/10/2021	3.1	<b><u>National Funding Formula</u></b> A note about the National Funding Formula to be added into the spring edition of the Director's report to governors.	KH/KA											
19/10/2021	5.4 & 5.5	<b><u>Falling Rolls issues</u></b>	KH/KA											

			Andy Carr to attend a business meeting and speak with HTs about the impact on schools of reducing numbers at Reception and Lower Secondary with particular regard to where new sites have opened. .	
	<b>19/10/2021</b>	<b>8.5</b>	<b><u>Payments Query</u></b> RN & KA to have a conversation about payments received by Valence outside of this meeting.	<b>KA/RN</b>
	<b>19/10/2021</b>	<b>8.12</b>	<b><u>Visits to Reception Classes</u></b> PH to speak with the SEN team about the feasibility of Jacqui Twitchell visiting all Reception classes.	<b>PH</b>