

# **Kitchen equipment replacement / refurbishment project**

## **Update for Schools Forum**

**February 2013**

### **Progress update**

Schools Forum agreed in September 2012 to support a short-term project to bring equipment in school kitchens to a good, serviceable standard in readiness for schools to take on this responsibility from April 2013.

At the time the previous report was presented to Forum, a survey of all kitchens was being undertaken to determine which equipment needed to be replaced or, if appropriate, repaired. This survey was completed by the end of September and an itemised report for each school was prepared by the contractor.

However, it soon became evident that the information provided was not as detailed or comprehensive as required for the project. Consequently, a significant number of sites required a revisit to glean the necessary information, adding some delay to the planned timescale.

Following the completion of this initial stage of the project, a procurement exercise was undertaken and a supplier chosen from an ESPO (Eastern Shires Purchasing Organisation) framework contract.

The successful supplier was Airdale Group plc who have now been contracted to supply and install all major items of equipment from our procurement list. They will also remove and dispose of any redundant equipment as well as supplying many of the smaller items (e.g. toasters etc.) that do not require specialist installation.

The procurement phase was successfully completed towards the end of January and installation of equipment is expected to start from the second week of February (by the time Schools Forum considers this report, installation should be well underway). Although the procurement and legal processes took rather longer to complete than expected, the project is still on track to deliver the vast majority of the work before the end of March 2013.

In a few cases where the work may require several days to complete, or where it needs to be coordinated with other works within the school, the installation may be delayed

until the Easter Holiday period. In these cases, the project team will liaise directly with the schools concerned to make the necessary arrangements. These cases are, however, relatively few.

## **Financial summary**

The original estimate for the project was for a total cost of between £800K and £1M.

The final cost has come in at £807.5K, which includes all replacement equipment, installation and project costs, extended warranties and any equipment already purchased by the Catering Service on schools' behalf in the current financial year as well as a small contingency for additional, unexpected, installation costs.

A summary of equipment costs for each site is attached for information.

Once installation is complete, each school will receive an asset report indicating which equipment has been replaced together with its cost, expected lifespan and warranty details. For equipment that has not been replaced, the indicative cost of replacement (based on current prices) and its estimated remaining life (as judged by the contractor) will be shown.

It is expected that all equipment will have an indicative lifespan of at least 5 years from the date of installation.

An example asset report is attached for information.

## **Attachments**

Appendix 1: Equipment / installation costs per site

Appendix 2: Example Asset Report

Appendix3: Copy of letter to schools (January 2013)

Tony Sargeant 5<sup>th</sup> February 2013

## Appendix 1 Equipment / installation costs

School Name	Total Cost
All Saints Catholic School & Technology College	£24,086.00
Beam Primary School	£36,303.00
Becontree Primary School	£10,581.00
Dagenham Park School	£36,661.00
Dorothy Barley Infant/Junior School	£23,260.00
Eastbrook Comprehensive School	£28,982.00
Eastbury Comprehensive School	£41,984.00
Five Elms Primary School	£31,558.00
Furze Infant School	£15,889.00
Gascoigne Primary School	£27,095.00
Godwin Primary School	£13,549.00
Grafton Primary School	£10,183.00
Hunters Hall Primary School	£26,487.00
James Campbell Junior School	£5,228.00
Jo Richardson Community School	£828.00
Manor Infants School	£9,532.00
Marks Gate Infant School	£3,092.00
Marsh Green School	£6,659.00
Parsloes Primary School	£11,766.00
Richard Alibon Primary School	£17,264.00
Ripple Primary School	£1,388.00
Robert Clack Lower School	£21,131.00
Robert Clack Upper School	£63,646.00
Roding Primary School	£9,721.00
Rush Green School	£16,024.00
St Joseph's Catholic Primary School	£20,673.00
St Peters Catholic Primary School	£39,792.00

St Vincents Catholic Primary School	£17,299.00
The Leys School	£9,087.00
Thomas Arnold Primary School	£5,603.00
Trinity Special School	£16,253.00
Village Infant School	£11,217.00
Warren Junior School	£29,003.00
Westbury primary School	£8,634.00
William Bellamy Primary (Junior)	£14,405.00
William Bellamy Primary School (Infants)	£245.00
William Ford C of E School	£12,213.00
<b>Total</b>	<b>£677,321.00</b>
Other Items	Cost
Condition surveys	£14,000
Procurement support costs	£2,500
Pre paid during current FY	£41,000
Asbestos Surveys	£22,650
Contingency	£50,000
<b>Total</b>	<b>£130,150</b>
<b>Grand Total</b>	<b>£807,471.00</b>

## Appendix 2 Example Asset Report

Example School						
<b>Equipment Replaced</b>						
Supplier	Equipment ID	Equipment / Appliance	Cost of replacment	Warranty details	Serial No.	Life Expectancy (Years)
Airedale Fabrication	Bespoke	Bespoke Servery Infills	£670.00		TBA	5+
Lincat	D5R100S	Refrigerated Display Self Serve	£2,824.00	2yr manufacturer	TBA	10
Lincat	D5R125S	Refrigerated Display Self Serve	£1,589.00		TBA	10
Rational	SCC101E	Electric Ten Grid Combination Steamer	£14,088.00		TBA	10
Airedale Fabrication	Bespoke	Stand for Combination Oven (101)	£804.00		TBA	10
Rational	60.70.464	Install Kit	£76.00		TBA	NA
Williams Refrigeration	HJ2	Double Door Upright Refrigerator	£1,670.00		TBA	10
Lincat	C6R105BR	Refrigerated Display Unit	£1,783.00		TBA	10
R B Distributors	APM20	20 Litre Planetary Mixer	£1,208.00		TBA	5+
Airedale Fabrication	Bespoke	Mixer Stand	£134.00		TBA	5+
Airedale Fabrication	Bespoke	Dirtyes Inlet Dishwash Table	£1,057.00		TBA	5+
Stock	AJPR30	Pre Wash Spray	£145.00		TBA	10
Meiko UK Ltd	ECO545EW10	Hood Type Dishwasher OGC	£4,945.00		TBA	8
Airedale Fabrication	-	Cleans Outlet Dishwash Table	£263.00		TBA	8
Robot Coupe	R301Ultra	Food Processor	£1,097.00		TBA	10
Airedale Group	Bespoke	M & E Coordination/ Upgrade	£2,391.00		TBA	5+

Existing Equipment						
Date of survey	Equipment ID /Asset No.	Appliance	Make	Model	Serial No.	Life Expectancy (Years)
20/09/2012	BB09/003	Bain Marie/Hot Cupboard	No ID	No ID	No ID	10
20/09/2012	BB09/004	Bain Marie/Hot Cupboard	No ID	No ID	No ID	10
20/09/2012	BB09/005	Bain Marie/Hot Cupboard	No ID	No ID	No ID	10
20/09/2012	BB09/006	Bain Marie/Hot Cupboard	No ID	No ID	No ID	10
20/09/2012	BB09/007	Bain Marie/Hot Cupboard	No ID	No ID	No ID	10
20/09/2012	BB09/025	Burger Chute	Enodis	ACA550BC	46223	6
20/09/2012	BB09/026	Burger Chute	Enodis	ACA550BC	46221	6
20/09/2012	BB09/027	Burger Chute	Enodis	ACA550BC	46224	6
20/09/2012	BB09/028	Burger Chute	Enodis	ACA550BC	46222	6
20/09/2012	BB09/012	Chilled Cabinets	Enodis	ACA12RCS	4639807/01	5+
20/09/2012	BB09/011	Chilled Cabinets	Enodis	ACA12RCS	4639807/01	5+
20/09/2012	BB09/014	Deep Fat Fryer	M Line Plus	No ID	No ID	Not used
20/09/2012	BB09/015	Deep Fat Fryer	M Line Plus	No ID	No ID	Not used
20/09/2012	BB09/024	Dish Washer	ATA	V55DP	1.03E+08	5
20/09/2012	BB09/008	Drinks Fridge	No ID	7832664	No ID	5
20/09/2012	BB09/009	Drinks Fridge	No ID	7832664	No ID	5
20/09/2012	BB09/010	Drinks Fridge	No ID	7832664	No ID	5
20/09/2012	BB09/023	Drinks Fridge	Titan	450	406858	5
20/09/2012	BB09/063	Freezer	Walk in	No ID	No ID	5
20/09/2012	BB09/002	Toaster	Ducalit	No ID	No ID	5
20/09/2012	BB09/035	Fridge	Sadia	No ID	No ID	10
20/09/2012	BB09/013	Can Opener	Bonzer	No ID	No ID	5
20/09/2012	BB09/016	Griddle	M Line Plus	No ID	No ID	5
20/09/2012	BB09/017	Tea Boiler	Lincat	No ID	No ID	8
20/09/2012	BB09/018	Steamer	Lincat	No ID	No ID	7
20/09/2012	BB09/019	Double Oven	M Line Plus	No ID	No ID	15
20/09/2012	BB09/020	Fridge	Fosters	PSE1350H	E5074149	10
20/09/2012	BB09/021	Steamer	M Line Plus	No ID	No ID	6
20/09/2012	BB09/022	Oven/Range	M Line Plus	No ID	No ID	12+

## **Appendix 3**

Copy of letter to schools January 2013

Dear Colleague

### **Kitchen Equipment Replacement / Refurbishment Programme**

As you will be aware, Schools Forum supported the proposal to fund a short-term programme to bring equipment in schools kitchens to a good serviceable standard by the end of the current financial year in readiness for schools to take on-going responsibility from April 2013.

I am very pleased to be able to advise you that despite some initial delays in the procurement and legal phases of the project, a suitable equipment supplier / contractor has been selected and we are now in a position to begin installation of replacement equipment within the next few weeks.

Each school has been audited by a specialist contractor and any equipment that needed immediate replacement or was reaching the end of its serviceable life has been identified. The contractor has also provided an estimate of the likely lifespan of the remaining equipment that is working and fully serviceable to enable future planning.

All school audit reports have been reviewed by the Catering Services Operations Team and school cooks have been asked for their input to ensure that, as far as possible, everything has been taken into account.

Kevin Taggart is managing this project and will be writing to you over the coming weeks with more detailed site-specific information about the provision for your school. Where major pieces of equipment are to be replaced a member of his team will liaise with you to discuss the installation arrangements beforehand in order to minimise disruption. Smaller items will be replaced without interruption to the normal routine of the school kitchen.

Once this work is completed each school will receive an asset list of kitchen equipment with indicative lifespans and replacement costs and also any maintenance / servicing arrangements that have been put in place for the newly replaced equipment. This should assist schools in planning a future replacement programme.

All equipment in school kitchens after the completion of this programme will have an expected lifespan of at least 5 years (based on the contractor's professional estimate of condition at the time of survey or installation) and in some cases considerably longer. Again, this should provide a good basis on which to plan for replacements.

I hope this information is of use to you.

If you require further information or have any questions about the project, please contact Kevin Taggart, Project Manager ([kevin.taggart@lbbd.gov.uk](mailto:kevin.taggart@lbbd.gov.uk)) or Maureen Lowes, Catering Services Manager ([maureen.lowes@lbbd.gov.uk](mailto:maureen.lowes@lbbd.gov.uk)).

Kind regards

*Tony*

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