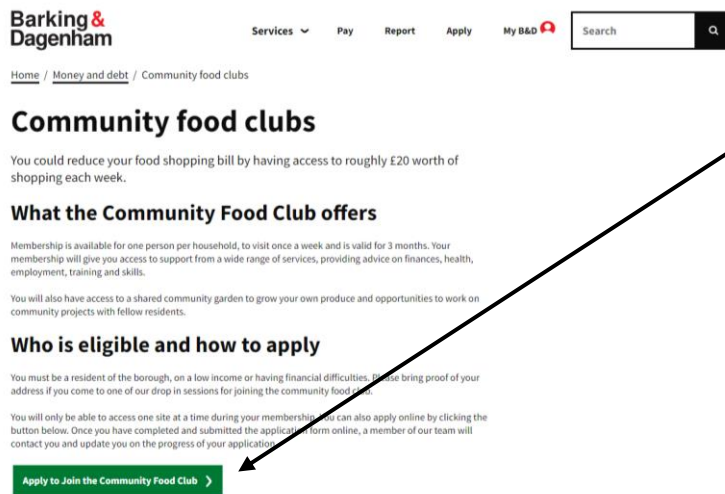


Community Food Club Application



1. Once you are on the Community Food Club page you will need to select the application button (if you are eligible for the support)



2. After clicking the link, it will bring you to the first page of the application. You will need to select the first option and then press 'Next'.

The screenshot shows the 'Community Food Club Registration Form'. The title is 'Community Food Club Registration Form'. Below the title is a section titled 'Registration or Referral'. Under this section, there is a heading '1. Registration or Referral'. There are two radio button options: 'Registration - registering yourself' (which is selected) and 'Referrer - referring a new member to the CFC'. Below the options is a green 'Next' button. A black arrow from the text above points to the 'Next' button. At the bottom of the form, there is a small disclaimer: 'This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.' Below this is a note: 'Powered by Microsoft Forms | The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | Terms of use'.

3. You will then need to enter your personal details, contact details and address (Your address will help the team locate your closest Community Food Club)

Community Food Club Registration Form

* Required

Personal Details

2. First Name *

3. Surname *

4. Date of Birth *

5. Email Address *

6. Contact Number *

7. Full Address *

8. Post Code *

4. Once you have done the above scroll further down the form and it will ask you about the property you reside in and who lives there with you.

9. What type of tenancy they are occupying? *

LBBD Council

Temporary Accommodation

Private Rent

Friends/Family

Homeless/Rough Sleeping

10. How many Adults live in your household (including yourself)? *

1

2

3

4

5

Other

11. How many Children live in your household? *

1

2

3

4

5

Other

5. You will then, after scrolling further down, be asked about your employment status

12. Please state your working status *

- Cannot work/long term disability
- Full Time Student
- Government Training/Work Programme
- Jobseeker
- Part Time Work
- Full Time Work
- Retired
- Other

13. Are you currently receiving *

- Universal Credit
- Job Seekers Allowance (JSA)
- Income Support
- Other

6. It will also be asked if you are in receipt of any benefits.

7. To aid the team in getting you the support needed you will be asked if you are struggling to pay anything and if you have any debts.

14. Are you currently struggling to pay *

Please select all that apply and add text in the "Other" box

- Rent
- Utility Bills
- Groceries
- Other

15. Do you have any debts? *

	Yes	No
Council Tax Debts	<input type="radio"/>	<input type="radio"/>
Rent Arrears	<input type="radio"/>	<input type="radio"/>
Personal Debt	<input type="radio"/>	<input type="radio"/>

16. If you say YES to any in the above question, please state how much debt you have: *

For example: Council Tax Debt - £150, Rent Arrears - £50. In the case of no debts - please write "Not Applicable"

8. To help the team, to get the right services in place to help you, the form will ask what services you feel you need in place to help.

17. Your membership also gives you access to a range of wraparound services, would you like support around; please select all that apply

Please select all that apply and add text in the "Other" box

- Money/Debt Service
- Benefit Advice
- Housing Advice
- Homelessness/Eviction
- Training and Employment
- Drugs and Alcohol
- Gardening
- Volunteering
- ESOL
- Mental Health
- Health and Wellbeing
- Domestic Abuse
- Cooking
- Other

9. We will then check if you have any help already in place, it will ask if you have Free School Meals

18. Is your child enrolled to Free School Meals? *

- Yes
- No
- Not Applicable

19. If 10+ weeks pregnant/children under 4, are you receiving Healthy Start Vouchers? *

- Yes
- No
- Not Applicable

10. For those who are pregnant or have children under the age of 4 it will ask about Healthy Start Vouchers. If you don't have children under the age of 4 please select 'Not Applicable'

11. So that the team know what food you are able to collect when you are visiting the Community Food Club the form will ask about what storage you have available as well as any allergies you may have.

20. Do you have a fully working fridge to store chilled goods? *

- Yes
- No

21. Do you have any allergies? If Yes, please write the details in the "Other" box. *

- No Allergies
- Other

12. The form will then check if you already have a LBD My Account to help when applying for benefits. The form will also ask if you would like to join the library or Children's centres.

22. Do you currently have a "My Account" ? *

- Yes
- No - I do not need one
- No - I would like to create one

23. Would you also like to join to our Libraries and Children's Centres? *

- Yes
- No
- I am already a member of the library

13. So that we know how you heard about the Community Food Club the form will ask how you found out about us. If you found out by more than one route then you can select multiple options.

24. How did you hear about us? Please tick all that apply *

Please select all that apply and add text in the "Other" box

- LBD Website
- Google Search
- Family or Friend
- Another Service User
- Word of Mouth
- Libraries and Children's Centres
- Posters/Leaflets
- Schools
- Council Staff
- Other

14. The last question is to check how we can get in contact with you following the application. Please click yes on every method that you are happy to be contacted on.

25. Would you like to be contacted for additional services that we may offer. If so, how would you like to hear from us? *

You can change this option at any time by contacting the Community Food Club.

	Yes	No
Phone	<input type="radio"/>	<input type="radio"/>
Text	<input type="radio"/>	<input type="radio"/>
Email	<input type="radio"/>	<input type="radio"/>

26. Privacy Statement & General Data Protection Regulation 2016/679 applicable from 25/05/2018

The personal information you supply will be stored on the Council's computer system and if requested, shared and used to provide you with the services necessary to support your needs. The details you have provided are used to register you for the Community Food Club. The information provided on this form will be used to monitor the effectiveness of our projects, activities, services and policies. We will never share personal information unless required to do so by law. If in the future you change your mind and would like to receive additional information or reduce communications, you can do so by emailing info@bbd.gov.uk. If you would like any other information about how your information is used and your rights to access the information we hold about you please go to our website Privacy Notice page (<https://www.bbd.gov.uk/council/transparency-and-information-requests/data-accession-2/data-protection/>) or email info@bbd.gov.uk

Never give out your password. [Report abuse](#)

15. Once all of the questions on the form have been asked you can then select 'Next'.

Community Food Club Registration Form

* Required

Terms and Conditions of Membership

Thank you for applying to become a member. This is a summary of the key things you need to know. For further information about opening times and products please speak to a member of staff.

Section A - Membership

A1. Access is limited to one visit per week for 3 months, during this time you are expected to access the support services in place. There will be a review at the end of the 3 months to re-assess your situation.
A2. Your membership may be extended for a maximum of another 3 months, if staff feel that you have engaged with the support made available to you and that the Community Food Club would improve your situation.
A3. Membership is awarded on a first come first served basis. Any membership received after will be placed on a waiting list.
A4. Membership is restricted to one person per household (proof of address must be provided at registration e.g. utility bill).

A5. Membership access is restricted to one site at a time.
A6. Membership is £3.00 per week or £12 per month. Currently no charge due to COVID-19.
A7. The Community Food Club reserves the right to cancel or refuse your membership. Examples include:
A7.1 If you do not use the Community Food Club for three consecutive visits.
A7.2 You miss outside the borough.
A7.3 If you are accessing more than one food club site, at a time, over the course of your membership.
A7.4 You are found to be abusive/aggressive towards Community Food Club staff, volunteers or customers.
A8. If membership is cancelled due to non-attendance you can reapply but may be placed on a waiting list.
A9. By becoming a member, I agree to work with staff from the Community Food Club to support me with any of the following issues: (where applicable) issues, benefits advice, housing, training and employment, volunteering, and health and wellbeing.

Section B - Using the Community Supermarket

B1. Items available may vary from week to week due to the different suppliers we use.
B2. To ensure that members get a fair share of the stock available we may limit some products to allow for one per customer.
B3. You will be provided with an allocated time slot upon joining the Community Food Club, this is to ensure that we are able to manage the flow of members attending.
B4. If you are unable to attend your session at the Community Food Club, please contact the centre and inform a member of staff.

Section C - Food Information

C1. If you suffer from food allergies or intolerances and are unsure about the ingredients in a product, please ask one of the team members for more information.
C2. We may stock items which have passed their Best Before date. Best Before dates are about quality, not safety, when the date has passed, it does not mean that the food will be harmful, but it might begin to lose its flavour or texture. These items will be clearly marked.

Section D - Sites

D1. B&C Food Club - Barking Learning Centre, 2 Town Square, Barking IG11 7HD
D2. Hains Gate Food Club - Hains Gate Community Hub, Rose Lane, Hains Gate, RM6 3NU
D3. Osborne Food Club - Osborne Partnership, Osborne Square, Dagenham, RM9 5AJ
D4. Sue Bramley Food Club - Sue Bramley Children's Centre, Barstable Avenue, Barking, IG11 8LQ
D5. Wilson Bakery Food Club - Wilson - Jeremy Children's Centre, Popers Lane, Dagenham, RM10 7HD.

27. Membership Terms & Conditions Declaration *

I have read and agreed to the terms of conditions stated above

16. You will then be asked, on the next page, to agree to the 'Terms and Conditions'

17. Once this is done you can then submit the form by selecting 'Submit'

28. By submitting the form electronically, I can confirm that all the details stated in this form are correct and I have read and agreed to the terms and conditions of the membership.

Never give out your password. [Report abuse](#)

18. Once this is done you have completed the application form. A member of the team will then get in touch with you once your application has been processed.

Community Food Club Registration Form

✓ Thanks!

Thank you very much for submitting the Community Food Club Registration form. A member of our team will get in touch with you shortly.

[Submit another response](#)

Details on your data

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[Terms of use](#)