

# Free School Meals Application



1. This is the first page you will see. The first question to answer is about your family income

## Pupil Premium registration (Free School Meals)

[Sign in to My B&D](#) to keep track of all your reports in one place.

All children who are in Key Stage 1 (Reception, Year 1 and 2) at a state-funded school are offered a free healthy school lunch.

Children in other school years will be offered a free school meal if their parent or guardian is receiving any welfare benefits or has a low household income.

Registering your child for Pupil Premium enables your child's school to fund valuable support like extra tuition, additional teaching staff or after-school activities.

### Family income and benefit details

Is your total joint family income over £16,190 per year and/or do you receive Working Tax Credits?

Yes  No

2. Once you have answers this then you will need to tick the benefits that you receive from the list below. You can select more than 1 response if you get more than 1 benefit!

### Family income and benefit details

Is your total joint family income over £16,190 per year and/or do you receive Working Tax Credits?

Yes  No

Tick the box if you are not sure whether your joint family income is over £16,190 or whether you are in receipt of one of the benefits listed below, but you would still like us to check whether your child is eligible for Pupil Premium registration.

#### Tick the benefits you receive

- Income Support
- Income-Based Jobseekers Allowance
- Income-Related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Working Tax Credit run-on
- Universal Credit

You can select more than one option

3. Unfortunately if you have a family income of over 16,190 per year then you will not be eligible for free school meals.

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### Family income and benefit details

Is your total joint family income over £16,190 per year and/or do you receive Working Tax Credits?

Yes  No

Your child's school is not eligible for Pupil Premium Award as your income is too high. If your child is in Reception, Year 1 or 2 they will still be offered a healthy free school meal under the Universal Free School Meals policy. All other year groups will be required to pay for any meals taken.

- The next stage will be to say how many children you have.

Child/children details

How many children do you have?

Enter numerics only.

- Following this you will need to fill out the information for your children. You will also be asked which school your child is attending.

Child 1

First name

Last name

Gender

Date of birth

Enter the date of birth using DD/MM/YYYY format.

What school does your child attend?

- You will then need to enter your details including your email address and phone number. You will also need to enter your postal address.

Parent/guardian details

First name

Last name

Date of birth

Enter the date of birth using DD/MM/YYYY format.

Email address

Telephone number

Enter part of your address

Search

- The form will then ask if you have made a claim for Housing Benefit. The form will also need a copy of your National Insurance number (if you have been issued with one).

Have you made a claim for Housing Benefit?

Yes  No

Have you been issued with a National Insurance number?

Yes  No


**Declaration**

The information I have given on this form is complete and accurate

I understand that my personal information is held securely and will be used only for local authority purposes

I agree to the local authority using this information to process my application for Pupil Premium (Free School Meals) for the duration of my child's/children's school life attending an LBBB school, including any moves made during this time

I agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form



- You will then need to agree to the declaraton above by ticking the boxes.

**e-signature**

Full name

Date

By clicking the submit button, you agree to the information you provide on this form being processed in line with our [data protection policy](#).

- The final step will be to sign (with an e-signature) and then submit. Once submitted you will be contacted for the next steps.