**LONDON BOROUGH OF BARKING AND DAGENHAM**

**MARAC RISK INDICATOR & REFERRAL FORM**

**How to use this form:** Before completing this form for the first time we recommend that you read the full MARAC Referral Guidance and Frequently Asked Questions and Answers

[www.safelives.org.uk/practice-support/resources-marac-meetings/resources-people-referring](http://www.safelives.org.uk/practice-support/resources-marac-meetings/resources-people-referring)

**1.** We recommend that you complete the risk indicator checklist prior to completing the victim’s details as only high risk cases can be referred to MARAC. A high risk case is identified by 14 yes responses on the risk indicator checklist.

If there are less then 14 ‘yes’ responses you should only refer to MARAC if:

* There have been 3 reports of domestic violence within a 12-month period
* It is a Honour Based Violence, Forced Marriage, Female Genital Mutilation, Teenage Pregnancy
* In your Professional Judgement the case needs to be discussed at MARAC. Please state the reason why on referral form within practitioner’s notes.
* The case has previously been discussed at MARAC in the last 12 months and a repeat

 incident has occurred.

* A Claire’s Law disclosure request

**2**. Continue to complete the remainder of the MARAC referral form if the victim fulfils the MARAC Criteria.

**3**. If you do refer a client, you would be required to attend the next MARAC in order to present why you deem the client to be high risk.

**4. Information Sharing:** It is always preferable to obtain the clients consent to take a case to MARAC and due to the new GDPR guidelines it is essential for our advocacy service to be able to make contact if previously unknown.

**5. Emergency MARAC**: If you think an Emergency MARAC should be called then please contact the MARAC Coordinator on telephone number 0208 227 2133 immediately.

**6. Completed MARAC Risk Indicator & Referral Forms:**

Please send completed forms to: MARACreferrals@lbbd.gov.uk

 It is good practice that you also cc the IGVA service into the email so that immediate

 contact can be made. Their e-mail address is bdadvocacy@refuge.org.uk

If you have a client which is **NOT** deemed high risk but wishes to receive advocacy support, please complete the following Refuge referral form.

 

# MARAC Referral form

Please ensure details below are as completed as much as possible

|  |  |
| --- | --- |
| Referring agency |  |
| Contact name(s) |  |
| Telephone / Email |  |
| Date |  |
| Victim name |  | Victim DOB |  |
| Address |  | Diversity Data (if known)B&ME  Disabled  White other  (specify)----------------------------------------------------LGBT  Gender M / F  |
| Telephone number(**Essential for contact**) |  | Is this number safe to call? |  |
| Safe Times: |  |
| GP Details (if known) |  |
| Perpetrator(s) name |  | Perpetrator(s) DOB |  |
| Perpetrator(s) address |  | Relationship to victim |  |
| Children(please add extra rows if necessary) | DOB | Relationship to victim(Son/Daughter) | Relationship to perpetrator(Son/Daughter) | Address  | School(If known) |
|  |  |  | Parental Responsibility Y/N |  |  |
|  |  |  | Parental Responsibility Y/N |  |  |

**Please highlight for what reason you are referring this case to MARAC.**

**The DASH RIC is a tool to assist you in exploring the level of risk the resident is experiencing and can be found below.**

|  |  |
| --- | --- |
| Professional judgement**Yes**  **No**   | Visible high risk (14 ticks or more on DASH RIC)**Yes**  **No**  Score = |
| Potential escalation (3 or more incidents reported to the Police in the past 12 months)**Yes**  **No**   | MARAC repeat (further incident identified within twelve months from the date of the last referral)**Yes**  **No**   |
| Has this been referred to Support to Safety (S2S)?**Yes**  **No**  S2S is a multi-disciplinary team triaging families affected by DA within one working day of referral. S2S functions as a ‘mini’ daily MARAC / risk management meeting. S2S will refer all cases meeting MARAC threshold to the MARAC for MARAC partnership discussion. Referrals to S2S are currently through police and MASH. | To Flag and Tag only**Yes**  **No**  This is for repeat cases where MARAC has exhausted all options, but further incidents have occurred, and the risk is to be reviewed but does not require full panel discussion. Other options to manage risk should also be considered e.g. police strategy meeting, other relevant risk management panels. |
| Is the victim aware of MARAC referral?  | **Yes**  **No**   |
| Has consent been given?MARAC will over-ride consent, however, if the case does not meet MARAC threshold, this will be sent back to the referrer for consent to be obtained from the client in order for Refuge’s medium risk support | **Yes**  **No**   | If no, please complete the form (this is critical for audit purposes) |
| What are the Victims Greatest Priorities?e.g: other * Assist with Civil Remedies such as non- molestation orders/legal advice
* Install Sanctuary (free security measures on their home)
* General Support/Advice of options around keeping safe
* Housing
 | Please ensure this section is completed |
| **Are there any other factors to be considered?** i.e Mental Health Issues, Learning/Physical disability, Substance Misuse, Honour Based Violence (HBV), Female Genital Mutilation (FGM) or Forced Marriage |
| **Client:** | **Perp:** |

Practitioner’s Notes:

|  |
| --- |
| Please provide a brief over-view of client’s current situation and recent incidents (historical events can be noted but please provide approx. dates where possible)  |