Fire escape plan

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| What to do in the event of a fire. | Aims of the fire escape planTo reduce the risk of fire and make sure that you and everyone who visits your home is safe we have developed this 'Eight steps to safety' fire plan. Please make sure you read this plan, |
| For flats in Barking and Dagenham. | and that your family knows what to do if there is a fire. All flats are built to prevent fire from spreading. Walls, floors and fire doors will hold back flames and smoke. If there's a fire somewhere else in the building you are usually safer staying in your flat unless the heat and smoke is affecting you. Do not leave any rubbish, furniture, bikes or other items on the landings or communal stairs. These could block the escape routes and put lives in danger. |
| Important statutory information: | Fire safety advice: |
|  | If there's a fire in your flat and you can't control it: |  | Make sure that you and your family are familiar with this escape plan and |
|  | • Leave the flat immediately |  | that you know all the escape routes. Keep all corridors leading to your |
| Step | • Close all internal doors and the front door on your way out | Step | front door clear at all times. The best escape route is down the shared |
|  | • Dial 999 |  | stairs and out of the back and front entrance doors. |
|  | * Warn all the neighbours on your floor
* Leave the building by the stairs but don't leave the immediate area
* Wait for the fire brigade and tell them where the fire is and what
 |  | Never use the lift if there is a fire. |
|  | caused it |  | Find a room in your flat where you can go to if there's a fire. Choose one |
|  | If the fire is in the flat above or below, stay in your property. | Step | which is away from the front door, has a window and a phone. You will be safe here if there is a fire in any shared areas and you can dial 999. |
| Step | Walls, floors and doors are designed to keep flames and smoke out and stop fire spreading. Keep your front door closed and dial 999. |  | Keep your address written down near the phone in case children, |
|  | When the fire brigade arrive they will tell you what to do. | Step | relatives or visitors have to dial 999. |
|  | If the fire's in a shared area on your floor: |  | Keep a torch and make sure your family knows where it is. You can use |
| Step | e Stay in your flat• Close your front door and all internal doors | Step | this if you need to evacuate during the night and the emergency lighting |
|  | * Block the bottom of the doors with wet clothing to stop smoke getting in
* Take everyone to the safest room in your home
 |  | fails. |
|  | • If there is a lot of smoke, crawl along the floor where the air will | Step | Keep any mobility aids, like walking sticks, wheelchairs and walking them. Tell the fire brigade if one of |
|  | be clearer |  | frames, in a place you can easily get  |
|  | • Dial 999 and when the fire brigade arrive they will tell you what to do |  | your family has a sight or hearing problem or has trouble moving around.London Borough of |
| FIRE |  |  | Barking & Dagenham |

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