

22<sup>nd</sup> May 2026

# **SCHOOL VACANCY BULLETIN**

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**Class Teacher**

**Location:** Rush Green Primary School, Dagenham Road, Romford, RM7 0TL  
**Salary:** ECT (Inner London Rate)  
**Required:** September 2026  
**Email:** [office@rushgreen.bardaglea.org.uk](mailto:office@rushgreen.bardaglea.org.uk)  
**Website:** [chosier@rushgreen.bardaglea.org.uk](mailto:chosier@rushgreen.bardaglea.org.uk)  
**Closing Date:** Monday 1<sup>st</sup> June 2026

Rush Green Primary School is a large, 4 form entry school, with a 78 place Nursery, on the borders of Barking & Dagenham/Havering. We are a very successful school, recently judged outstanding in all areas, and we are rightly proud of our achievements. Ofsted said, 'Rush Green is an extraordinary place. It offers a highly inclusive environment and places no limits on what pupils can achieve.'

We are keen to attract teachers who are passionate about learning and who are committed to breaking cycles of deprivation and making a difference to children's life chances. Our School has a fantastic track record for staff development, and we seek staff willing to grow with us, as a part of the Rush Green family.

**We are looking for enthusiastic and passionate teachers, willing to learn and develop with us.**

**We seek teachers that:**

- Are reflective and committed practitioners (from any key stage and at any point in their career) who want to make a difference.
- Have high expectations of all children and believe that all children can succeed regardless of their background.
- Are passionate about learning and use the latest, innovative techniques and research.
- Are team players and are willing to work for the benefit of all.
- Strive to be the best they can be.

**In return we can offer:**

- An ambitious, friendly and vibrant place to work, with a supportive staff and leadership team.
  - Experienced staff who thrive together in teams and who are willing to share resources, plan together and share strong practice.
  - A rich and ambitious curriculum with many opportunities for wider development.
  - Very well-resourced provision.
  - Children who are enthusiastic, keen to learn and who display exemplary behaviour.
  - High quality professional development opportunities that align with the needs of the school
  - High quality professional development opportunities that align with the needs of the school
- We would warmly welcome prospective candidates to visit the school for a tour. You are invited to meet our staff and children and join us for an informal discussion. Appointments can be made by contacting the school.

Rush Green Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be required to be checked with the disclosure and barring service (DBS)

For an application pack, further details, or to arrange a visit to the school, please contact:  
Mrs Claire Hosier HR on 0208 724 8516 or email [chosier@rushgreen.bardaglea.org.uk](mailto:chosier@rushgreen.bardaglea.org.uk)

Closing date: Monday 1st June 2026

PLEASE NOTE OUR SCHOOL IS CLOSED FOR MAY HALF TERM FROM 25TH MAY – 29TH MAY

Please note: We may hold interviews for exceptional applicants as and when applications are received and we reserve the right to offer this post, prior to the closing date. We only accept applications before the closing deadline. With this in mind, we encourage you to apply as soon as possible.

## Class Teacher

**Location:** Monteagle Primary School, Burnham Road, Dagenham, RM9 4RB  
**Salary:** Main Scale 1-6 suitable for ECTs  
**Contract Type:** Fixed Term 1 Year (maternity cover)  
**Hours:** Full Time  
**Email:** [DBaker@monteagle.org.uk](mailto:DBaker@monteagle.org.uk)  
**Required:** September 2026  
**Interview:** Monday 8<sup>th</sup> June 2026  
**Closing Date:** Friday 5<sup>th</sup> June 2026

### What skills and experience we are looking for

*'At Monteagle, we believe that a truly outstanding school is one where all children achieve their best.'*

We are seeking a passionate, committed, and experienced Class Teacher to join our dedicated team at Monteagle Primary School. As a forward-thinking school, we value individuals who are flexible and adaptable, always willing to stay well-read on the latest educational research and incorporate it into their teaching practice. We believe in doing things because they're right for our children, not to tick a box.

The ideal candidate would be a team player with a thirst for knowledge and self improvement. They should be skilled in creating engaging lessons using our schemes of work that inspire and challenge our children to develop and hone their knowledge and skills.

We strive to create an inclusive school culture where everyone has a voice and contributes to the development of the school. Our values of **hard work, trust, and respect** underpin everything we do, fostering an environment of support, dedication, and accountability.

We actively encourage prospective candidates to visit our school and meet our team, including the Headteacher, to gain a better understanding of our ethos and vision for education.

### What the school offers its staff

Joining our team means becoming part of a harmonious and forward-thinking community that values collaboration and growth. Continuous professional development (CPD) is at the forefront of our thinking, ensuring that our staff stay up-to-date with the latest teaching approaches and strategies.

Staff are given a day each week to plan and expand their knowledge through our **'Development Day.'** Staff have time to collaborate weekly with their teams and are given additional time to plan through directed time every half term.

To apply for this position, please submit your application by the closing date mentioned above.

**To Summarise, we offer:**

- **Development Day:** Enjoy flexibility with dedicated development days that allow you to focus on your professional growth away from the school environment.
- **PPA Time:** Benefit from collaborative planning, preparation, and assessment (PPA) time with your team, ensuring that you have the resources and support you need to thrive.
- **Work-Life Balance:** We prioritise a true work-life balance, moving beyond tick-box approaches to education. We are committed to doing what is right for our children and our staff.
- **Inclusive Environment:** Join a school that values diversity and inclusivity, where every child is supported to reach their full potential.

**What we are looking for:**

**You should possess:**

- A strong commitment to high-quality teaching and learning.
- The ability to adapt your teaching to meet the diverse needs of all children.
- A desire to contribute positively to the wider life and ethos of the school.
- Excellent communication skills and the ability to work collaboratively with colleagues, parents, and external professionals.

For an application form and to make an appointment to tour the school during the working day, please contact Dawn Baker our HR manager [DBaker@monteagle.org.uk](mailto:DBaker@monteagle.org.uk)

***Monteagle Primary School is an equal opportunities employer. We celebrate diversity and are committed to creating an inclusive environment for all staff and children.***

## Early Careers Teacher

<b>Location:</b>	Manor Primary School, Sandringham Road, Barking, IG11 9AG 40 Scholars Way, Dagenham, RM8 2FL
<b>Salary:</b>	Mainscale 1 (£40,317 per annum)
<b>Email:</b>	<a href="mailto:office@manor-i.bardaglea.org.uk">office@manor-i.bardaglea.org.uk</a>
<b>Contract type:</b>	Full-Time, 2-year fixed term
<b>Required:</b>	September 2026
<b>Closing Date:</b>	Monday 1st June at 3.30pm

'We provide all our children with a challenging, engaging and safe environment which promotes a lifelong love of learning'.

We are seeking to appoint an enthusiastic and highly motivated Early Careers Teacher to join our dedicated and hard working team at the Dagenham site.

### **The successful candidate will:**

- be an excellent practitioner
- have high expectations and a strong commitment to raising pupil achievement
- have a strong personal drive to succeed, be creative and committed to teaching
- be a team player with excellent communication and interpersonal skills
- demonstrate a nurturing, engaging personality with a sense of humour
- be committed to inclusion
- work in accordance with the SEND Code of Practice
- have the knowledge and skills to enhance the teaching and learning in school
- fulfil the professional responsibilities of a teacher as set out in the School Teachers' Pay and Conditions Document.

### **As a large school across two sites, we can offer:**

- a supportive, well established senior leadership team
- hard-working, dedicated and enthusiastic staff
- a friendly and motivated school community
- opportunities to develop as a classroom practitioner with support from a large, experienced teaching team
- bespoke CPD to provide for personal growth with opportunities to lead subject areas and develop leadership skills

The closing date for applications is Monday 1st June at 3.30pm. Please email [njones@manor-p.bardaglea.org.uk](mailto:njones@manor-p.bardaglea.org.uk) for job description, person specification and application form.

*The school is committed to safeguarding and promoting the welfare of young children. We expect all members of staff to share this commitment. An enhanced DBS is required for this post. The post is exempt from the Rehabilitation of Offenders Act 1974.*

## Cleaner

<b>Location:</b>	John Perry Primary School, Charles Road, Dagenham, RM10 8UR
<b>Salary:</b>	Scale 1 Point 2, Salary to be pro-rata based on hours required
<b>Hours:</b>	13.45 hours per week (2.45 hours per day) term time only plus 20 days, Monday to Friday 6:00 am to 8:45 am
<b>Email:</b>	<a href="mailto:hr@johnperryprimary.co.uk">hr@johnperryprimary.co.uk</a>
<b>Website:</b>	<a href="https://johnperryprimary.co.uk/about/#job_vacancies">https://johnperryprimary.co.uk/about/#job_vacancies</a>
<b>Contract type:</b>	Permanent
<b>Interview:</b>	Thursday 11th June 2026
<b>Closing Date:</b>	Thursday 4th June 2026 at 12pm

John Perry Primary School is a popular 3 form entry primary school. We have wonderful, well-motivated pupils, enthusiastic and committed staff, inspirational senior leaders, supportive parents and excellent links with the community.

We are seeking to appoint a motivated Cleaner to join our team and support the school in improving the experiences of all the pupils at our diverse school.

The successful candidate will be expected to undertake cleaning activities to a clear strict cleaning schedule of works which are monitored by a Cleaning Supervisor ensuring that the premises are cleaned to a high standard.

The successful applicants must be able to demonstrate the following qualities:

- Willingness to clean any area of the School as requested by the Cleaning Supervisor, Premises Manager and Premises Assistant
- Willingness to take personal responsibility for standard of work undertaken.
- Display pride and commitment maintaining a high level of cleanliness in all tasks.
- Willingness to participate in further training and development opportunities offered by the school to further knowledge relating to the job.
- Work cohesively with team members with an approachable 'can do' attitude.
- Ability to work in an organised and methodical manner.
- Ability to act on own initiative, dealing with any unexpected problems that arise.

We can offer:

- Opportunities for Continuing Professional Development.
- A pleasant working environment and helpful staff in our friendly successful school.

Please visit our website [https://johnperryprimary.co.uk/about/#job\\_vacancies](https://johnperryprimary.co.uk/about/#job_vacancies) for an application pack or contact the HR Officer with any queries by emailing [hr@johnperryprimary.co.uk](mailto:hr@johnperryprimary.co.uk).

Closing date: Thursday 4th June 2026 at 12pm

Shortlisting: Thursday 4th June 2026

Interviews: Thursday 11th June 2026

Completed application forms must be returned to the following email address:

[hr@johnperryprimary.co.uk](mailto:hr@johnperryprimary.co.uk) or delivered to the Admin Office, John Perry Primary School

Please note that we will only communicate further with applicants shortlisted for an interview.

*This role will involve contact with, and responsibility for, children and will amount to 'regulated activity'.*

*The school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The school may carry out online searches on shortlisted applicants. Appointments are also subject to satisfactory references/medical clearance/DBS and social media checks.*

*This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including a Criminal Records Bureau Disclosure at Enhanced level, will be undertaken on all applicants. We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age. The school is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview in order to assess their suitability to work with children."*

*John Perry Primary School is an equal opportunities employer.*

## Nursery Class Teacher

<b>Location:</b>	Marsh Green Primary School, South Close, Dagenham, RM10 9NJ
<b>Salary:</b>	Main Pay Scale (Inner London)
<b>Hours:</b>	Part time – 5 mornings per week
<b>Email:</b>	<a href="mailto:HR@marshgreen.bardaglea.org.uk">HR@marshgreen.bardaglea.org.uk</a>
<b>Website:</b>	<a href="http://www.marshgreenprimary.com/job-vacancies/">www.marshgreenprimary.com/job-vacancies/</a>
<b>Required:</b>	September 2026
<b>Contract type:</b>	Fixed One Year Contract (Maternity Cover)
<b>Interview:</b>	Friday 12th June 2026
<b>Closing Date:</b>	Friday 19th June 2026

ECT applications are welcome

We are seeking to appoint an enthusiastic and nurturing Nursery Class Teacher with a passion for early years learning and child development. You will be committed to creating a stimulating, caring and inclusive environment where every child can thrive and develop a love of learning.

The successful candidate will demonstrate a strong commitment to high-quality teaching and learning in the Early Years Foundation Stage and show the potential to grow and flourish within a supportive team. You will have excellent communication and interpersonal skills, be a reflective practitioner who is open to advice and feedback, and work effectively as part of a collaborative staff team.

You will be dedicated to supporting children's social, emotional and academic development through engaging and creative learning opportunities.

*Marsh Green is committed to safeguarding and promoting the welfare of children and is an Equal Opportunities Employer. Our school is committed to building a workforce that reflects a broad range of cultures, backgrounds and experiences. We believe that diverse perspectives enhance teaching, learning and decision-making, and we are dedicated to creating an inclusive environment where all staff can thrive.*

*This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including an enhanced disclosure and barring service (DBS) check, will be undertaken on all successful applicants.*

The School: At Marsh Green we can offer a rich and diverse creative curriculum founded on real experiences. We value a culture of support through expert mentoring, peer coaching and professional development. Mutual respect, outstanding behaviour and outstanding attitudes to learning underpin our vision for the school.

Closing Date: Friday 12th June 2026

Interview Date: Friday 19th June 2026

Visits to the school are welcomed by appointment. A job description, person specification and application form can be found at [www.marshgreenprimary.com/job-vacancies/](http://www.marshgreenprimary.com/job-vacancies/)

Please send completed applications to [HR@marshgreen.bardaglea.org.uk](mailto:HR@marshgreen.bardaglea.org.uk) including NURSERY CLASS TEACHER APPLICATION in the subject line. We regret that we are unable to reply to unsuccessful applicants. Candidates selected for interview will receive an invitation by email. We look forward to receiving your application soon.

## Executive Headteacher

<b>Location:</b>	Manor Primary School, Sandringham Road, Barking, IG11 9AG 40 Scholars Way, Dagenham, RM8 2FL
<b>Salary:</b>	Group 6: Inner London L29 – L35a (£112,823 - £127,863)
<b>Email:</b>	<a href="mailto:office@manor-p.bardaglea.org.uk">office@manor-p.bardaglea.org.uk</a>
<b>Required:</b>	September 2026 or January 2027 start
<b>Interview:</b>	Tuesday 23rd and Wednesday 24th June 2026
<b>Closing Date:</b>	12 noon on Monday 8th June 2026

Following the forthcoming retirement of our much-valued Executive Headteacher, after many years of outstanding leadership, the Governors are looking to appoint an inspiring and strategic successor. We are seeking someone with strong people-management skills, a proven record of raising standards and, above all, a real passion for education. This is an exciting opportunity to lead, motivate and empower staff, building on our strong foundations, positive outcomes and high expectations.

We are a unique partnership of two schools: a five-form entry infant school on the Leftley Estate at Sandringham Road in Barking, and a three-form entry primary school in a modern building on Longbridge Road in Dagenham.

Our shared vision is to provide every child with a safe, engaging and inspirational environment that nurtures a lifelong love of learning and sows the seeds of aspiration. This ethos underpins everything we do. We are passionate about creating meaningful educational opportunities that genuinely improve our pupils' life chances.

We are extremely proud of our Ofsted inspection in 2024, which described us as a “happy and inclusive school”. Inspectors noted that pupils enjoy being part of our school community and described them as “polite, charming and helpful”, with “exemplary” behaviour.

Our thoughtfully sequenced curriculum encourages creativity, resilience and the development of skills for life, whilst reflecting and celebrating the diverse London community we serve. Alongside this, our values education programme promotes harmony, honesty and integrity and provides pupils with the guidance and aspiration they need for a well-rounded education.

### The Role

As Executive Headteacher, you will:

- Set and champion a clear, compelling vision that secures high standards and continuous improvement
- Lead a strong culture of learning, inclusion and aspiration, where every pupil can thrive
- Ensure excellence in teaching, curriculum and assessment, underpinned by high expectations
- Develop, support and inspire staff through purposeful professional learning and leadership at all levels
- Oversee effective use of resources, safeguarding, health and safety and statutory compliance
- Work in close partnership with governors, parents, carers and external agencies

- Strengthen collaboration within the local community and contribute to wider system leadership
- Strategically lead and manage the school finances, allocating resources appropriately, efficiently and effectively

## **The Person**

We are looking for a leader who:

- Has a proven track record of successful senior leadership and school improvement
- Leads with authenticity, emotional intelligence and unwavering commitment to children
- Is strategic, outward-facing and confident in managing complexity and change
- Values collaboration, inclusion and professional trust
- Is resilient, reflective and driven by strong moral purpose
- Has the ability to work under pressure and prioritise effectively

## **Why Join Us?**

- A clear vision and strong values at the heart of everything we do
- The opportunity to shape culture, direction and legacy
- A committed Governing Body and dedicated staff team
- Scope to influence beyond the school and contribute to the wider education system

For full details of the post and an application form please contact [Njones@manor-p.bardaglea.org.uk](mailto:Njones@manor-p.bardaglea.org.uk).

Visits are warmly encouraged WB 18.5.26 and 1.6.26 between 10.00am and 2.30pm. To arrange an appointment please email: [Njones@manor-p.bardaglea.org.uk](mailto:Njones@manor-p.bardaglea.org.uk)

APPLICATION DEADLINE: 12 noon on Monday 8th June 2026. Please return applications to [Njones@manor-p.bardaglea.org.uk](mailto:Njones@manor-p.bardaglea.org.uk)

Shortlisting will take place on Friday 12th June 2026

Interviews will take place on Tuesday 23rd and Wednesday 24th June 2026

The school is committed to safeguarding and promoting the welfare of young children. We expect all members of staff to share this commitment. An enhanced DBS is required for this post. The post is exempt from the Rehabilitation of Offenders Act 1974.

## Class Teacher

<b>Location:</b>	Eastbury Primary School, Dawson Avenue, Barking, IG11 9QQ
<b>Salary:</b>	Main pay scale- Inner London M1-M6
<b>Contract:</b>	Maternity Cover
<b>Website:</b>	<a href="http://www.eps.barking-dagenham.sch.uk">www.eps.barking-dagenham.sch.uk</a>
<b>Email:</b>	<a href="mailto:georgina.coates@eps.barking-dagenham.sch.uk">georgina.coates@eps.barking-dagenham.sch.uk</a>
<b>Required:</b>	October 2026
<b>Closing Date:</b>	Friday 12 <sup>th</sup> June 2026

Eastbury Primary School is a four-form entry school in Barking and Dagenham. We are a fully inclusive school with our own Deaf ARP. We are proud to foster a culture built on resilience, high aspirations, respect, teamwork, creativity. We are committed to creating a nurturing environment where every child is valued as an individual. We believe that, with the right support, challenge and encouragement, every pupil can achieve and succeed.

We are seeking to appoint an inspirational class teacher to join our existing, hard-working team.

### We offer:

- The opportunity to thrive within a highly supportive, friendly and dedicated team of professionals who value collaboration and teamwork
- A strong commitment to your professional growth, with high-quality CPD
- A positive, well-resourced and stimulating working environment where creativity and innovation are encouraged
- Enthusiastic, motivated and welcoming pupils who demonstrate resilience and a genuine love of learning

### We are seeking a classroom practitioner who:

- Is passionate about continually developing their practice and striving for excellence
- Is deeply committed to securing the very best outcomes for every child, recognising and valuing each individual
- Shares our belief that every child can achieve and is driven to help them to realise their full potential
- Can inspire, engage and challenge pupils through creative and inclusive teaching
- Has consistently high expectations of both achievement and behaviour, underpinned by mutual respect
- Demonstrates strong interpersonal skills and thrives as part of a collaborative, supportive team

### Location

Eastbury Primary School is conveniently located just a 2-minute walk from Upney Station and offers on-site parking.

### Our Commitment to Diversity

We are proud of our diverse community and are committed to promoting equality and inclusion. We particularly welcome applications from candidates from ethnic minority backgrounds, helping our staff body reflect the wonderful diversity of our school community.

Visits to the school are warmly welcomed. Please contact the school office to arrange a visit and meet our children and team.

Closing date:  
Friday 12<sup>th</sup> June 2026

Application forms are available on the school website vacancy page. Please send completed forms to:

[georgina.coates@eps.barking-dagenham.sch.uk](mailto:georgina.coates@eps.barking-dagenham.sch.uk)

***The successful candidate will have due regard for safeguarding and promoting the welfare of children and young people as stipulated by the Child Protection Policy. Safer Recruitment procedures are in place and any appointment will be subject to statutory checks including a DBS.***

## Learning Support Assistant (Secondary)

<b>School:</b>	Sydney Russell School, Parsloes Avenue, Dagenham, RM9 5QT
<b>Salary:</b>	Scale 4 (point 7-10), £26,721-£27,888
<b>Hours:</b>	35 hours per week, term time only
<b>Email:</b>	<a href="mailto:office@sydneyrussellschool.com">office@sydneyrussellschool.com</a>
<b>Website:</b>	<a href="http://www.sydneyrussellschool.com">www.sydneyrussellschool.com</a> .
<b>Interviews:</b>	Interviews will be held the week commencing 8th June. Early applications encouraged.
<b>Closing Date:</b>	2nd June 2026

### PURPOSE OF JOB:

An LSA will play a key role in creating the conditions for our SEND and most vulnerable students to be successful and achieve their full potential at school in our alternative provision.

### MAIN ACTIVITIES:

The LSA will be required to:

- To provide support for students, teachers and the school in order to maximise the progress of all students.
- To support those identified as having additional learning needs, complex needs and or social emotional and mental health, by utilising their levels of knowledge and skills when assisting with planning, monitoring, assessing and managing students' progress and attainment within our alternative provision.
- To encourage students to become independent learners, to provide support for their welfare, and to support the inclusion of students in all aspects of school life.
- To provide and support a personalised programme for students with complex needs to further develop their behaviour for learning.
- To support with intimate care needs as required.
- To keep abreast of current legislation in relation to special educational needs, approaches to student learning and attend training where appropriate.
- To work collaboratively with teaching staff and assist teachers in the whole planning cycle.
- To complement teachers' delivery of the curriculum and contribute to the development of students, school policies and strategies.

### Key Responsibilities:

#### **Main Duties and Responsibilities**

#### **Support for the Students**

- Implement strategies that enable students with special educational needs including social emotional, mental, and health needs to meet their learning objectives and progress targets. This will include providing individual support to students and groups of students both in lessons and in other contexts.
- Set challenging and demanding expectations that promotes self-esteem and independence.
- Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the display of students' work.
- Act as a reader/scribe/invigilate for identified students.

- Use gap analysis data to inform and deliver interventions/focus groups.
- Plan, deliver, adapt and customise curriculum materials for intervention and focus groups.
- To act as a Thrive Practitioner for allocated students, delivering structured Thrive sessions across the school day in line with individual profiles and action plans.
- To monitor, review and record the impact of Thrive interventions, adapting provision to meet students' changing social and emotional needs.

#### **Support for the Teacher:**

- Undertake student record keeping and updating records, information and data, producing reports as required.
- Monitor students' responses to learning activities and accurately record achievement/progress as directed.
- Adhere to the Teacher/Learning Support Assistant agreement.

#### **Support for the Curriculum:**

- Undertake structured and agreed learning activities/teaching programmes, adjusting activities according to student responses.
- Use equipment/resources required to meet the objectives of the lesson.
- Provide information for discussions and meetings with teachers.
- Attend relevant meetings/training.

#### **Support for students in the absence of the teacher:**

- To ensure that students whose teachers are absent follow the agreed next steps of learning.
- To create a calm and purposeful environment in which students can meet expected outcomes for the lesson.
- To liaise with teachers, Heads of Department, Heads of Year and Phase Leaders, where appropriate regarding cover work and follow up any issues that may have arisen.
- To register and record student attendance.

#### **Support for the School:**

- Contribute to the overall ethos and culture of the school.
- Participate fully in the wider life of the school.
- Be aware of and comply with child protection procedures, health and safety and security, confidentiality and data protection.
- Assist with the supervision of students out of lesson times, including before and after school and at lunchtime.
- Liaise with parents/carers of identified students; ensure that there is regular communication with and reporting to parents/carers and that all paperwork is completed accurately and in a timely manner, in particular for review purposes.
- To undertake additional or other duties as may be appropriate to achieve the objectives of the post and as directed and deemed appropriate by the Line Manager.
- Maintain good relationships with colleagues and work together as a team.
- Participate fully in the School's Self-Review, Appraisal/Staff Review and School Improvement Plan procedures.

#### **Experience in any of the following areas would be an advantage**

- Thrive Approach Training
- Training on Neurodiversity.
- Intimate care.

All staff are responsible for promoting and safeguarding the welfare of students by always ensuring compliance with the school's Safeguarding and Child Protection Policy. All staff

must report any actual or potential risks to the safety or welfare of students to the Designated Safeguarding Lead. This document summarises the main responsibilities of the post. No Job Description can be fully comprehensive and this is, therefore, subject to review and modification, as necessary.

#### Review Arrangements -

The details contained in this job description reflect the content of the job at the date it was prepared. It should be remembered, however, that over time the nature of individual jobs will change, existing duties may no longer be required and other duties may be gained without changing the general nature of the duties or the level of the responsibility entailed. Consequently, the school will expect to revise the job description from time to time and will consult with the post holder at the appropriate time.

#### Conditions of Employment

§ The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment

§ The post holder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body

- The post holder is required to uphold the school's policy in respect of child protection matters

- The post holder will be subject to the National Agreement on Pay and Conditions of Service, supplemented by local conditions as appropriate and all relevant statutory and institutional requirements

- The post holder may be required to perform any other reasonable tasks after consultation

- This Job Description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so constructed

- This Job Description is not necessarily a comprehensive definition of the post. It may be subject to modification at any time after consultation with the post holder

## Catering Assistant

**School:** Barking Abbey School (Longbridge Road, Barking, Essex, IG11 8UF)  
**Salary:** Salary Scale: Scale 2 (Point 3, £28,617 – Pt 4 £29,025 Full time) Prorated salary based on 20 hours per week term time only is likely to be between approx. £13,288 and £13,477, (dependant on experience, week per year and continuous service).  
**Hours:** 20 hours per week (Monday to Friday, Term Time only) (additional hours optional in holiday periods)  
**Contract Type:** Perm  
**Email:** [Jobs@barkingabbeysschool.co.uk](mailto:Jobs@barkingabbeysschool.co.uk)  
**Website:** <https://mynewterm.com/jobs/101241/EDV-2026-BASSSAHC-80430>  
**Interviews:** week commencing 15th June 2026.  
**Closing Date:** 5<sup>th</sup> June 2026

### Kitchen / Catering Assistant

**Week Commencing: As Soon As Possible**

**Salary Scale: Scale 2 (Point 3, £28,617 – Pt 4 £29,025 Full time) Prorated salary based on 20 hours per week term time only is likely to be between approx. £13,288 and £13,477, (dependant on experience, week per year and continuous service).**

**Working 4 hours per day, term time only on a shift pattern likely to be either 10.30 - 2.30pm, 7.30-11.30am or 8am to 12pm**

**Are you looking for an exciting & rewarding new role and want to make a difference to the lives of young people?**

We are looking for motivated and passionate Kitchen Assistants who will be at the heart of our school, working as part of our catering team delivering an outstanding food provision across the school. You will join a team that takes a real pride in what they do and who are passionate about providing outstanding service. To meet the needs of the whole school community.

This role will be primarily based at Barking Abbey, however you will be part of a wider partnership that includes Eastbrook School, you may be required from time to time to provide support across any of our schools

Your key responsibilities will include:

- Preparing delicious, high-quality food that delights our students & staff
- Maintaining a high standard of cleanliness of the kitchen and surrounding areas
- Ensuring the correct use of all machinery and equipment at all times
- Assisting with the loading or unloading of deliveries and storing away
- Representing the school and maintaining a positive brand image
- Complying with Food Handling & Hygiene standards
- Complying with Health & Safety regulations

The ideal candidate will:

- Demonstrate an ability to manage pressure, prioritise tasks and communicate effectively at all levels
- Be an excellent team player
- Have a committed and organised approach
- Have a desire to succeed in your role
- Possess the ability to work under pressure
- Be flexible to work occasional out of hours school events, you will be paid for working these
- Demonstrate Exceptional timekeeping and reliability

Benefits:

- A free meal on duty
- On site parking
- Professional Development opportunities
- A supportive and friendly work environment

Opportunity to work in the holidays may be agreed subject to the needs of the school and individual appointed for training and preparation for the new terms, this would be paid as overtime. Opportunity to also undertake additional paid hours to support events and cover team absences

Barking Abbey is an Ofsted Outstanding heavily over-subscribed dual campus secondary school in the London Borough of Barking and Dagenham, with a well-deserved reputation for academic excellence and a supportive professional environment.

The school is located less than 10 minutes walk from Upney tube and 15 minutes from Barking mainline station.

Barking Abbey celebrates its diversity, and we positively welcome applications from all sections of the community. If you are interested in making a difference in young people's lives whatever your background or history please apply.

We are proud that Ofsted recently judged the school to be Outstanding in all areas. The report states; "This is a large and diverse school where difference is valued. Pupils, and students in the sixth form, are supportive and respectful of each other. Pupils' conduct is exemplary, both inside lessons and around the school. Leaders have established simple and clear rules that everyone understands. Pupils are focused, engaged and participate well in lessons. Staff feel that their workload and well-being has been carefully considered by leaders. They appreciate their open-door policy". (Ofsted, February 2024)

Please click here to find out more information about what it is like to work at Barking Abbey: <https://www.barkingabbeyschool.co.uk/home/join-us/staff-vacancies/>

Barking Abbey is committed to safeguarding and promoting the welfare of children and is an Equal Opportunities Employer. This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including Disclosure check, will be undertaken on all successful applicants. Online searches may be conducted for all shortlisted candidates and will be conducted for all successful candidates as part of our due diligence checks.

## Catering Assistant

**School:** Barking Abbey School (Longbridge Road, Barking, Essex, IG11 8UF)

**Salary:** Salary Scale: Scale 2 (Point 3, £28,617 – Pt 4 £29,025 Full time) Prorated salary based on 35 hours per week term time only is likely to be between approx. £23,254 and £23,586, (dependant on experience, week per year and continuous service).

**Hours:** 35 hours per week (Monday to Friday, Term Time only) (additional hours optional in holiday periods)

**Contract Type:** Perm

**Email:** [Jobs@barkingabbey.school.co.uk](mailto:Jobs@barkingabbey.school.co.uk)

**Website:** <https://mynewterm.com/jobs/101241/EDV-2026-BASSSAHC-66085>

**Interviews:** week commencing 15th June 2026.

**Closing Date:** 5<sup>th</sup> June 2026

### Kitchen / Catering Assistant

**Week Commencing: As Soon As Possible**

**Salary Scale: Scale 2 (Point 3, £28,617 – Pt 4 £29,025 Full time) Prorated salary based on 35 hours per week term time only is likely to be between approx. £23,254 and £23,586, (dependant on experience, week per year and continuous service).**

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## School Cleaner

**School:** Barking Abbey School (Longbridge Road, Barking, Essex, IG11 8UF)

**Salary:** Scale 2 (Pt3 £15.68ph - Pt4 £15.90ph) to be pro rata'd in addition to pension benefits and holiday pay

**Hours:** 13.75 hours per week (Monday to Friday, Term Time only) (additional hours optional in holiday periods)

**Contract Type:** Perm

**Required:** As Soon As

**Email:** [Jobs@barkingabbeysschool.co.uk](mailto:Jobs@barkingabbeysschool.co.uk)

**Website:** <https://mynewterm.com/jobs/101241/EDV-2026-BASSSAHC-09400>

**Interviews:** week commencing 15th June 2026.

**Closing Date:** 8th June 2026

### School Cleaner

Scale 2 (Pt3 £15.68ph - Pt4 £15.90ph) to be pro rata'd in addition to pension benefits and holiday pay

13.75 hours per week (Monday to Friday, Term Time only) (additional hours optional in holiday periods)

Are you looking for a part time role that fits around other commitments?

Would you like a job that makes a difference to the lives of Students in a school that is passionate about providing the very best opportunities for all? If so this could be the role for you...

We are looking for cleaners to work as part of our premises team who are fundamental to the daily smooth operation of the school.

Morning and Evening shifts are available to suit your needs

Working hours can be selected from any of the following:

Monday to Friday:

05.30 to 08.15

15.30 to 17.45

The position offers: An attractive remuneration package, good employment terms the provision of uniform. Induction training and on- going training and development opportunities.

In return we can offer:

- A school where we get to know our students and staff well, find out what they are good at and develop their talents.
- A supportive and encouraging staff team.
- Great Career development opportunities.
- Onsite training development and support.
- The opportunity to access a wide range of CPD opportunities within and beyond school.
- A school which understands the importance of staff well-being and workload management.

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## Teaching Assistants

**Location:** Oxlow Bridge School – Wantz Road, Dagenham, RM10 8PP

**Salary:** Scale 4

**Hours:** 32.5 hours per week (term time only + inset days) - Part-time considered for experienced candidates

**Contract:** Permanent

**Required:** 1st September 2026.

**Email:** [office@oxlowbridge.com](mailto:office@oxlowbridge.com)

**Website:** [www.oxlowbridge.com](http://www.oxlowbridge.com) - [www.mynewterm.com](http://www.mynewterm.com)

**Closing Date:** Thursday 15th May 2026 at 12pm

**Interviews:** Wednesday 3rd- Friday 5th June 2026

Partnership Learning, a successful Multi-Academy Trust, is seeking to appoint a number of Teaching Assistants for Oxlow Bridge School. Oxlow Bridge is a new, purpose-built special school which opened in September 2025. Facilities include a hydro-therapy pool with moveable floor, large adaptable classrooms, well-designed sensory outdoor areas and state of the art ICT. Most of the cohort fall within the category of having Profound and Multiple Learning Difficulties (PMLD) and are sensory based learners.

The staff team work together to develop a shared vision and ethos for the school with pupils at the centre. It is a school where every child has the opportunity to thrive, learn and develop in their own unique way by access to a Safe, Meaningful, Individualised, Learning Experience.

We are looking to appoint an additional 5 enthusiastic and dedicated Teaching Assistants to join our small team.

From September 2026, our pupils will range from Nursery to year 3. We will then continue to grow slowly over the next few years and when full, will offer places to 90 pupils up to the age of 19.

The main job role will be:

- to work as part of a wider team to support pupils to enable them to achieve their maximum learning potential in all areas
- to work under the direction/guidance of teaching staff to supervise and assist pupils (one to one or in small groups) across a wider range of learning activities. These could take place both within a classroom and in wider learning environments.
- After appropriate training, to support pupils with their daily care needs and physical programmes which will be embedded into their personalised learning plans

We particularly welcome applicants with previous SEN experience, healthcare experience or those who have worked in Early Years. We are also open to discussions on part-time working.

### How to Apply

Applications can be made online only, by application form available at

[www.MyMewTerm.com](http://www.MyMewTerm.com) - this link can also be found on our website at

[www.oxlowbridge.com](http://www.oxlowbridge.com) - CVs will not be accepted.

Interested candidates can arrange a visit to the school or ask any questions by emailing

[office@oxlowbridge.com](mailto:office@oxlowbridge.com)

Closing date: 15.05.2026 - 12pm  
Interview date/s: 03.06.2026 - 05.06.2026

*Partnership Learning is committed to safeguarding and promoting the welfare of its pupils and expects all staff and volunteers to share this commitment. An enhanced criminal record check via DBS will be undertaken for the successful candidate. This post is exempt from the Rehabilitation of Offenders Act and a comprehensive screening process, including a disclosure check, will be undertaken on all applicants.*

## Higher Level Teaching Assistant

**Location:** Oxlow Bridge School – Wantz Road, Dagenham, RM10 8PP

**Salary:** Scale 6

**Hours:** 32.5 hours per week (term time only + INSET days)

**Contract:** Permanent

**Required:** 1st September 2026.

**Email:** [office@oxlowbridge.com](mailto:office@oxlowbridge.com)

**Website:** [www.oxlowbridge.com](http://www.oxlowbridge.com) - [www.mynewterm.com](http://www.mynewterm.com)

**Closing Date:** Thursday 15th May 2026 at 12pm

**Interviews:** Wednesday 3rd- Friday 5th June 2026

### About Oxlow Bridge School

Partnership Learning, a successful Multi-Academy Trust, is seeking to appoint a Higher Level Teaching Assistant (HLTA) for Oxlow Bridge School. Oxlow Bridge is a new, purpose-built school for pupils with Profound and Multiple Learning Difficulties (PMLD) and opened in September 2025.

The school features a hydrotherapy pool with moveable floor, large adaptable classrooms, well-designed sensory outdoor areas and state-of-the-art ICT facilities.

Our pupils are sensory-based learners with complex needs, and our staff team share a strong vision where every child has the opportunity to thrive through a Safe, Meaningful, Individualised Learning Experience.

### About the Role

We are looking to appoint an enthusiastic, skilled and dedicated HLTA who will take a leading role within our class teams.

- Leading, planning and recording learning activities for small groups of pupils under teacher direction.
- Creating positive and engaging classroom environments using a wide range of resources.
- Supervising and deploying support staff within the class team.
- Supporting pupils' independence through modelling total communication approaches.
- Following individual behaviour, care and medical plans accurately.
- Recording and reporting on pupils' learning and progress.

The role also includes supporting pupils with their personal care needs and physical programmes after appropriate training, which may include eating and drinking support, tube feeding, toileting and medical tasks such as seizure management.

We welcome applicants with SEN/PMLD experience, team-leading experience, healthcare or therapeutic backgrounds, or Early Years experience.

### What We Offer

- A strong, supportive and values-led team.
- A brand-new specialist school environment.
- High-quality training including PBS, medical competencies and total communication.
- Opportunities for professional development across the Trust.

### How to Apply

Applications can be made online only via the application form at [www.MyNewTerm.com](http://www.MyNewTerm.com) – this link can also be found on our website at [www.oxlowbridge.com](http://www.oxlowbridge.com). CVs will not be accepted.

Visits to the school are warmly welcomed. To arrange this or ask questions, please email [ffice@oxlowbridge.com](mailto:ffice@oxlowbridge.com).

Closing date: 15.05.2026 – 12pm

Interview dates: 03.06.2026 – 05.06.2026

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