

10th July 2026

SCHOOL VACANCY BULLETIN

[Click Here](#) to view Current Vacancies

Contents

Infant Education

Junior Education

Primary Education

Relief Sports Coach **NEW!**

Caretaker **NEW!**

Assistant Caretaker **NEW!**

Parent Support and Welfare Officer **NEW!**

Secondary Education

Colleges

Special School

Cleaner **NEW!**

Multi Academy Trust

All Through Schools

Facilities Manager

Cover Supervisor

Senior Science Technician **NEW!**

External Adverts Based In LBBD

Relief Sports Coach

School:	St Peters RC Primary School, Goresbrook Road, Dagenham, RM9 6UU
Salary:	Scale 4 Point 7
Hours:	Zero hours/relief basis as and when required
Required:	1 st September 2026
Email:	office@st-peter.bardaglea.org.uk
Interviews:	20 July 2026
Closing Date:	Thursday 16 July 2026

The Governing Body of this happy, successful school wish to appoint an enthusiastic relief Sports Coach to join our friendly and dedicated staff team. The successful applicant will be required to support our children including those from our 12 place ARP additional needs.

Key responsibilities

- Provide support to students and provide sports lessons for whole classes and support the school in attending sporting events
- Work closely with teachers and other support staff to ensure that all children are included in the lesson
- Foster a safe and inclusive learning environment for all pupils
- Collaborate with parents and external agencies as needed

Successful candidates will:

- Have experience delivering PE lessons in a primary school environment
- Believe in the inclusion for all and is able to implement strategies to support the children
- Use positive behaviour management strategies and motivate children to learn and enjoy PE
- Have the ability to relate well to children and adults
- Be able to work as part of a team yet at times take initiative and work without close direction or supervision
- To plan and prepare lessons effectively according to policy.
- To plan effectively to meet the diversity of pupils' needs and interests.
- Be flexible and adaptable
- Communicate effectively with all members of the school community

We can offer

- Free on-site parking
- Good transport links

We are a very inclusive school with a 12 place ARP and would welcome applications from people with experience of working with children with additional needs.

The staff member will be committed to safeguarding and promoting the welfare of children and young people and will follow school policies and the staff code of conduct.

Applications are available by contacting the school office

office@st-peter.bardaglea.org.uk

Phone Number: 020 8270 6524

Closing Date: Thursday 16 July 2026 Interviews: 20 July 2026

St Peters RC Primary School is committed to safeguarding children and promoting and the welfare of young people and expects all staff and volunteers to share this commitment. We will ensure that our recruitment and selection practises reflect this commitment. All successful candidates will be subject to enhanced DBS clearance along with other relevant employment checks.

Caretaker

School: Roding Primary School, Cannington Road, Dagenham, RM9 4BL
Salary: Scale 3 - Salary range: £16,821- £17,061 (Dependant on previous service)
Hours: 20 hours per week
Email: office.301@roding.net
Closing Date: Friday 17th July 2026 (12:00pm)

Roding Primary School is a large primary school located in Barking and Dagenham. With a focus on providing a supportive and enriching learning environment, the school caters to children aged 3-11 years, equipped with a playing field, playgrounds and gardens.

We are seeking to appoint an experienced and dedicated Caretaker to join our supportive team. In this crucial role, you will be responsible for ensuring the security, cleanliness, and maintenance of our school site, contributing to the overall well-being and safety of our pupils and staff.

Key Responsibilities:

- Maintaining site security through regular checks and monitoring
- Carrying out cleaning duties across the school premises
- Undertaking building maintenance and repairs as required
- Organising materials and supplies for necessary works
- Adhering to school policies and guidance, with a strong focus on health and safety
- Lettings

Required Qualifications and Experience:

- Previous experience in a similar caretaker or facilities management role
- Knowledge of building maintenance and repair techniques
- Understanding of health and safety regulations and best practises
- Excellent organisational and problem-solving skills
- Proactive and self-motivated approach to work
- Strong communication and interpersonal skills
- Ability to work effectively as part of a team
- Commitment to providing a safe and welcoming environment for our pupils

Roding Primary School offers an excellent opportunity for the right candidate. As a large, well-equipped primary school, we provide a supportive leadership team, regular staff training, and a comprehensive induction and appraisal process. Join us and be part of a thriving, established school community dedicated to the success and well-being of our pupils.

Closing Date: Friday 17th July 2026 (12:00pm)

Roding Primary is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to apply for an enhanced DBS disclosure.

Assistant Caretaker

School:	Grafton Primary School, Grafton Road, Dagenham, RM8 3EX
Salary:	Scale 3
Hours:	35 hours per week, full time (52 weeks) Monday to Friday, 10:00am-6:00pm (one hour lunch break))
Contract:	1 year fixed-term with a view to extend
Required:	September 2026
Email:	vacancies@graftonprimary.co.uk
Website:	https://www.graftonprimary.co.uk/vacancies
Interviews:	w/c 7th September 2026
Closing Date:	27th August 2026

Grafton Primary School is an outstanding school which takes pride in being inclusive. We have high expectations of both children and staff and are committed to providing a safe, nurturing and inspiring environment where every child can thrive.

We are looking to appoint a reliable, enthusiastic and proactive Assistant Caretaker to support our Premises Manager in maintaining a safe, secure, clean and welcoming environment for our pupils, staff, visitors and wider school community.

This is a varied and rewarding role for someone who enjoys practical work, takes pride in maintaining high standards and is committed to creating an environment where children can learn and thrive.

About the Role

Working closely with the Premises Manager, you will play a key role in the day-to-day operation of the school site. Your responsibilities will include:

- Assisting with the opening, closing and security of the school premises.
- Carrying out routine site inspections and reporting maintenance or health and safety issues.
- Undertaking minor repairs and general maintenance, including basic plumbing, carpentry, painting and decorating.
- Supporting the maintenance of heating, lighting and ventilation systems.
- Assisting with health and safety compliance checks, including fire alarm testing and emergency lighting checks.
- Maintaining the cleanliness and appearance of the school buildings and grounds.
- Supporting waste management, recycling and the upkeep of outdoor areas.
- Setting up rooms for assemblies, meetings, examinations and school events.
- Assisting with deliveries, stock control and the safe storage of equipment and supplies.
- Helping to ensure the school remains a safe, secure and welcoming environment for everyone.

We are looking for someone who:

- Has practical DIY, maintenance or caretaking experience.
- Is organised, reliable and able to work independently as well as part of a team.
- Has a proactive approach to problem-solving and takes pride in maintaining high standards.
- Can communicate effectively with staff, pupils, visitors and contractors.

- Is physically able to undertake manual handling duties and work both indoors and outdoors throughout the year.
- Is flexible and willing to work occasional evenings or weekends when required.
- Is committed to safeguarding and promoting the welfare of children and young people.

We can offer:

- A friendly, supportive and welcoming school community that values staff and invests in their development.
- A strong commitment to inclusive education and a positive, well-resourced working environment.
- Comprehensive induction and ongoing training, including health & safety and site-based development opportunities.
- Excellent opportunities for professional development and career progression.
- Free 24/7 access to an Employee Assistance Programme to support your health and wellbeing.
- A dynamic working environment with dedicated, enthusiastic and supportive colleagues.

We are a very inclusive school and would welcome applications from people with experience of working with children with additional needs or with Thrive experience as we are Thrive school.

For further information about the role or to arrange a visit to the school please email vacancies@griftonprimary.co.uk

The application pack is in the link <https://www.griftonprimary.co.uk/vacancies>

Closing date for applications is 27th August 2026

Interviews will take place w/c 7th September 2026

Grafton Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All appointments are subject to a fully enhanced DBS check.

Parent Support and Welfare Officer

School:	Grafton Primary School, Grafton Road, Dagenham, RM8 3EX
Salary:	Scale 5
Hours:	32.5 hours per week, term-time only Monday to Friday, 8:30am – 3:30pm (half an hour lunch break))
Contract:	1 year fixed-term with a view to extend
Required:	September 2026
Email:	vacancies@graftonprimary.co.uk
Website:	https://www.graftonprimary.co.uk/vacancies
Interviews:	w/c 7th September 2026
Closing Date:	27th August 2026

Grafton Primary School is an outstanding school which takes pride in being inclusive. We have high expectations of both children and staff and are committed to providing a safe, nurturing and inspiring environment where every child can thrive.

We are looking to appoint a caring, organised and dedicated Parent Support & Welfare Officer to join our friendly and supportive team.

The successful candidate will support children, families and the wider school community by strengthening home–school relationships, promoting pupil wellbeing and providing guidance to families. Working with the safeguarding team and external professionals, you will help support vulnerable pupils and contribute to a safe and inclusive environment.

The role will also include supporting the school's medical and first aid provision, maintaining health records and ensuring pupils' welfare and medical needs are met.

Key Responsibilities

- Build positive and trusting relationships with parents, carers and families.
- Provide pastoral support, guidance and early help to pupils and families.
- Support attendance, engagement and wellbeing initiatives.
- Work alongside the safeguarding team to identify and support children requiring additional help.
- Signpost families to relevant services and external agencies.
- Conduct workshops/ training for parents and carers
- Maintain accurate welfare and confidential records.
- Support first aid provision, medical needs and medication procedures.
- Maintain medical records, care plans and health information.
- Liaise with parents, healthcare professionals and external services.
- Promote a safe, healthy and inclusive environment for all pupils.

We are looking for someone who:

- Has experience working with children, families or in a support-based role.
- Is approachable, compassionate and able to build positive relationships.
- Understands safeguarding, confidentiality and child wellbeing.
- Has excellent communication and organisational skills.
- Can manage sensitive situations calmly and professionally.
- Is committed to making a positive difference to children and families

Experience of working in a primary school, family support, pastoral or healthcare environment would be desirable. A first aid qualification is essential, or the successful candidate must be willing to undertake appropriate training.

We can offer:

- A friendly and supportive school community who value staff at all levels and invests in people
- Passion and commitment to inclusive education
- Support during and after an induction period
- Excellent opportunities to continue your own professional development
- Free 24/7 access to Employee Assistance Programme to help maintain a healthy work-life balance
- A dynamic working environment and helpful staff in our friendly, outstanding school

We are a very inclusive school and would welcome applications from people with experience of working with children with additional needs or with Thrive experience.

For further information about the role or to arrange a visit to the school please email vacancies@griftonprimary.co.uk

The application pack is in the link <https://www.griftonprimary.co.uk/vacancies>

Closing date for applications is 27th August 2026

Interviews will take place on week beginning the 7th September 2026

Grafton Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All appointments are subject to a fully enhanced DBS check.

Cleaner

School: Trinity School, Heathway, Dagenham, RM10 7SJ
Salary: £15.46 per hour
Hours: 11.15 hours per week – 6.15am to 8.30am, Monday to Friday (2hrs 15min per day) Term Time only.
Required: 1st September 2026
Website: <https://trinityschool.face-ed.co.uk/Vacancies>
Interviews: Thursday 6th August 2026
Closing Date: 12 noon on Thursday 30th July 2026

Trinity School requires a Cleaner to take responsibility for general cleaning duties of the school. Each Cleaner is expected to have high expectations and be able to clean to a very high standard.

Cleaners are expected to clean the toilets and carry out enhanced duties (deep cleaning).

All applications should be made on the Trinity School application form available from the school website on

All applications should be made on the Trinity School application form available from the school website on:

<https://trinityschool.face-ed.co.uk/Vacancies>

CVs will not be accepted and should not be submitted

Only those applicants that are shortlisted will be notified of the interviews
Trinity School is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment.

All shortlisted candidates will undergo online searches, and their referees contacted prior to the interview.

An enhanced criminal record check via the DBS will be undertaken for the successful candidate.

This post is exempt from the Rehabilitation of Offenders Act and a comprehensive screening process, including a disclosure check will be undertaken on all applicants.

Facilities Manager

School: Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary: Scale PO3 point 32 to point 35. (£45,750 - £49,056 per annum)
Hours: Permanent, 35 hours per week (hours to be confirmed), 52 weeks per year, 22 days' annual leave plus Bank Holidays
Required: October 2026
Email: mbrown@robertclack.co.uk
Website: www.robertclack.co.uk
Interviews: September 2026
Closing Date: Friday 31st August 08:00am

Robert Clack School is expanding in September with the opening of a third site, and we are therefore looking to appoint a Facilities Manager to oversee the day-to-day operations of the school premises. The successful applicant will be responsible for all aspects of site management including security, cleaning, health and safety, portage, dealing with contractors, routine maintenance/refurbishment and line management of the site team.

Occasional evening or weekend work may be required for school events.

The candidate will be required to have the following skills and experience:

- Relevant security, building repairs & maintenance, and cleaning experience;
- Knowledge of health & safety, risk assessments, fire safety, manual handling, COSHH and legionella regulations;
- Knowledge of electrical and mechanical systems;
- Staff management experience; · Good literacy and numeracy skills;
- Good standard of verbal & written communication skills when dealing with colleagues, contractors, pupils, parents and visitors;
- Able to lead and work professionally as part of a team;
- Able to follow instructions and adhere to all school policies;
- Organised and able to work methodically, with attention to detail, in liaison with the School Business Manager.

REQUIRED FOR: October 2026

APPLICATION CLOSING DATE: Friday 31st August 08:00am

INTERVIEWS TO BE HELD: September 2026

To view the Job Description, Person Specification and download an application form please go to www.robertclack.co.uk and click on Join Us, Non-teaching vacancies, to access the necessary documents.

Please submit completed applications by e-mail to: Mbrown@robertclack.co.uk

CV's will only be accepted if accompanied by an application form.

Robert Clack School is committed to safeguarding and promoting the welfare of children and young people. Successful applicants must be willing to undergo identity checks, checks with past employers and an enhanced Disclosure & Barring Service check.

Cover Supervisor

School: Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary: Scale 5 - £21,989 to £22,970 per annum (exact salary)
Hours: 27.5 hours per week – 8.30am-3.00pm (1-hour unpaid break) Monday to Friday, term-time only
Required: September 2026
Email: mbrown@robertclack.co.uk
Website: www.robertclack.co.uk
Interviews: To be Confirmed
Closing Date: 8am on Thursday 16th July 2026.

We are seeking to appoint a Cover Supervisor to work under the guidance of teaching staff to deliver cover lessons in the classroom and supervise lessons during the short and long term absence of teachers. Classes will cover a range of subjects, pupil numbers and pupil abilities. This is a good opportunity for someone looking to gain experience in a secondary school teaching environment.

The successful candidate must be proactive and able to use their initiative with regards to checking for daily cover requirements. They should also have the following skills and experience:

- Good levels of literacy and numeracy;
- A variety of communication skills to respond to the needs of individual children;
- Excellent behaviour management skills;
- Able to develop positive working relationships with pupils;
- Flexibility and adaptability;
- Able to deliver cover lessons across a range of subjects to different pupil ages and abilities;
- Patience and a calm manner.

REQUIRED FOR: September 2026.

APPLICATION CLOSING DATE: 8am on Thursday 16th July 2026.

INTERVIEWS TO BE HELD: TBC.

To view the Job Description, Person Specification and download an Application Form please go to www.robertclack.co.uk and click on Vacancies, Non-teaching vacancies, to access the necessary documents.

Please submit completed applications by e-mail to: mbrown@robertclack.co.uk

CV's will only be accepted if accompanied by an Application Form.

Robert Clack School is committed to safeguarding and promoting the welfare of children and young people. Successful applicants must be willing to undergo identity checks, an online internet search, checks with past employers, an online internet search and an enhanced Disclosure & Barring Service check.

Senior Science Technician

School:	Robert Clack School, Gosfield Road, Dagenham, RM8 1JU
Salary:	Scale SO1, exact salary: £33,053 - £33,935 per annum
Hours:	35 hours per week, 8.00am-3.30pm, Monday-Friday, term-time only
Required:	middle to end of September 2026
Email:	mbrown@robertclack.co.uk
Interviews:	To be confirmed. During September 2026.
Closing Date:	9am on Tuesday 1 September 2026.

Due to the retirement of our current postholder, an experienced Senior Science Technician is required to join our busy Science Department. The successful candidate will supervise a team of technicians in providing technical support to pupils and staff across all three school sites. We have a fantastic science and technical team, who are dedicated and passionate about their subject.

The main duties of the role will involve:

- Line managing, supervising, instructing, delegating and supervising 8 Science Technicians within the department and across all three school sites;
- Overseeing the organisation and day-to-day running of the school laboratories across all sites;
- Assisting with the provision of ongoing support and training to help Technicians develop their skills, including training with regards to health and safety regulations;
- Setting up, preparing and clearing materials, equipment and chemicals for practical lessons;
- Assisting teaching staff with demonstration lessons, practical lessons, exam classes and assessments;
- Providing technical support for pupils and staff, while ensuring the safe use of materials, equipment and chemicals;
- Cleaning equipment and work areas, as necessary;
- Working in accordance with health and safety guidelines;
- In liaison with the team, ensuring that laboratories are adequately stocked.

Experience of working within an educational environment is essential and/or any relevant Physics or Chemistry qualifications would be desirable.

The candidate will be required to have the following skills and experience:

- Good levels of literacy and numeracy;
- High standard of verbal & written communication skills when dealing with colleagues, pupils, parents and visitors;
- Able to work effectively and professionally as part of a team;
- Able to follow instructions and adhere to all school policies;
- Prior relevant experience;
- Experience of, or ability to motivate and supervise a team;

- Organised and able to work methodically, with attention to detail, under the supervision of the Director of Science/School Site Subject Leaders.

Experience of working within an educational environment is essential and/or any relevant Physics or Chemistry qualifications would be desirable.

Please note that the post is not site specific and you will be expected to work across all three sites during your employment.

The School can offer the successful candidate:

- Free private healthcare
- Free on-site parking for staff
- Employee Assistance Programme
- Free gym membership at Robert Clack Leisure Centre
- Pension scheme membership
- Access to purchase school lunches on-site

REQUIRED FOR: middle to end of September 2026.

APPLICATION CLOSING DATE: 9am on Tuesday 1 September 2026.

INTERVIEWS TO BE HELD: To be confirmed. During September 2026.

Robert Clack School is committed to safeguarding and promoting the welfare of children and young people. Successful applicants must be willing to undergo identity checks, an online internet search, checks with past employers, an online internet search and an enhanced Disclosure & Barring Service check.

