

Moving to a secondary-phase school in September 2021 – a quick guide

Introduction

This leaflet is a quick guide to applying for secondary-phase school places for parents' whose children were born between 1 September 2009 and 31 August 2010.

If your child was born between these dates, apply now for them to start secondary school in September 2021.



You must apply for a school place online by the closing date of 31 October 2020. Please make sure you read the full details of the admissions process in our e-booklet 'Moving to secondary school in 2021' before you apply. See our

website for details. If you do not follow the process in the e-booklet, you risk not getting a place for your child at your preferred school.

Useful presentation

Watch our presentation, which is available on our website. The aim of the presentation is to give you important information about applying for a place at a secondary-phase school.

Virtual tours

There will be no visits to schools this year due to the social-distancing rules that are in place because of the Covid-19 pandemic. Instead, you should visit each school's website (listed on page 3) and watch the virtual tours available at most of our schools.

Important note

The Covid-19 pandemic means that events are constantly changing. Please check our website regularly for the most up-to-date information.

Receipt details

Use the space below to record the username, email address and passwords you have used to make your application. Without them you will not be able to go online and see which school place we have offered your child. Your application is only valid when you press the 'Submit application' button at the end of the 'Check & submit' page.

You will then be issued with an application reference number (ARN). The eAdmissions team will then send you a confirmation email. The email will include all the details of the application you have just made along with your ARN. In the case of twins, triplets and so on, make sure you have a different ARN for each child.

Email details used

Email address: _____

Password: _____

eAdmission details issued

Username: _____

Password: _____

Record your application reference number here.

This is a receipt that shows you have successfully submitted (made) your application.

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The closing date for your online application and the other information we ask for is

31 October 2020

Apply online for a secondary-phase school place now:
www.lbbd.gov.uk/admissions



Barking & Dagenham

What you need to do

1

Read and make sure you understand the admissions process for our borough which is available on our website in the e-booklet 'Moving to secondary school in 2021', in particular pages 6 to 27.

2

Please watch our team's presentation, which is available on our website. The presentation will talk you through the admissions process. You can also contact the Family Information Service Team on 020 8227 5395 if you need more help.

3

Collect information to help you decide your preferences which can be any school in the country. Each of our secondary-phase schools provide information about themselves on pages 30 to 41 of the admissions e-booklet. Each school can also give you their prospectus, their most recent Ofsted inspection report, their exam results and governing body's annual report. Each school's contact details are shown on the back page of this leaflet.

4

Visit the schools online to see for yourself what they can offer. There will be no visits to schools this year due to the social-distancing rules that are in place because of the Covid-19 pandemic. Instead, you should visit each school's website (listed on page 3) and watch the virtual tours available at most of our schools.

5

Study the information on page 7 of the admissions e-booklet, which shows statistics from last year's applications for Barking and Dagenham schools. This information should give you an idea what happened last year and the chance that you would have had of getting a place at your preferred Barking and Dagenham schools. This information also shows the number of parents who were successful in getting one of their preferences and the popularity of each of our schools. We recommend that you consider including your local school as one of your preferences. Your chances of being offered a place increase the closer you live to a school. Previous editions of this e-booklet and statistical information for the past five years are published on our website.

If you are applying for schools outside the borough, study the information the relevant local authority and school have provided.

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If you want your child to stay on at the all-through school they already go to, do not fill in an application form unless you want your child to move to a different secondary-phase school. All other parents of Year-6 children must apply for a secondary-phase school.

To apply, fill in and submit the common application form (CAF) online by the closing date. List six schools in the order you prefer. Most schools receive more applications than there are places available (they are oversubscribed). In this situation, not everybody will be given a place. We need information to help us offer you another school, and the more schools you list the greater the chance of this.

Carefully check the names and addresses of the schools you have selected, as some schools have similar names. Please make sure you attach all the other information we ask for. This may be proof that you are the child's guardian, proof of your address, or proof that your child is or was in the care of a local authority (pages 9 to 11).

If you live outside Barking and Dagenham you must fill in the common application form available from the borough or county council area that you live in and return that form, to the council by the closing date.

7

Finally, don't forget to fill in any extra supplementary information forms (SIF), and provide any documents or information for any schools or local authority that ask you to do this. Send these forms and documents back to them before the closing dates. We will not pass on any extra information or SIFs to schools or local authorities on your behalf.

If your information changes, you must alter the relevant fields on your online application form by the closing date. We will send you an email with a new version number every time you change your application. If you cannot make these changes to your online application or if there are any changes you need to tell us about after the closing date, you must email the School Admissions Team.

Remember

Remember if the school receives more applications than there are places (oversubscribed) it is the admission criteria that will decide if a place is offered to your child. Make sure you read the admission criteria for Barking & Dagenham schools on pages 19 to 22 of the 'Moving to secondary school 2021' e-booklet. If you live in our borough and we cannot give your child a place at any of the schools you have applied for, we will give your child a place at any school in the borough which has a place available.

Useful information

Virtual tours

There will be no visits to schools this year due to the social-distancing rules that are in place because of the Covid-19 pandemic. Instead, you should visit each school's website (listed below) and watch the virtual tours available at most of our schools.

All Saints Catholic School

Terling Road, Dagenham, RM8 1JT
Phone: 020 8270 4242
Website: www.allsaintsschool.co.uk

Barking Abbey – a specialist sports and humanities college

Sandringham Road, Barking, IG11 9AG
Longbridge Road, Barking, IG11 8UF
Phone: 020 3967 7030
Website: www.barkingabbeyschool.co.uk

Dagenham Park Church of England School

School Road, Dagenham, RM10 9QH
Phone: 020 8270 4400
Website: www.dagenhampark.org.uk

Eastbrook School

Dagenham Road, Dagenham, RM10 7UR
Phone: 020 3780 3609
Website: www.eastbrookschoo.org

Eastbury Community School

Hulse Avenue, Barking, IG11 9UW
Phone: 020 8507 4500
Website: www.eastbury.bardaglea.org.uk

Goresbrook School

Cook Road, Dagenham, RM9 6XW
Phone: 020 3597 6666
Website: www.goresbrookschool.org.uk

Greatfields School

St Marys, Barking, IG11 7TD
Phone: 020 3946 5900
Email: office@greatfieldsschool.com
Website: www.greatfieldsschool.com

Jo Richardson Community School

Castle Green, Gale Street,
Dagenham, RM9 4UN
Phone: 020 8270 6222
Website: www.jorichardson.org.uk

Riverside School

Renwick Road, Barking, Essex, IG11 0FU
Phone: 020 3946 5888
Website: www.riversidecampus.com

Robert Clack School of Science – a specialist college

Green Lane, Dagenham, RM8 1AL
Phone: 020 8270 4200
Website: www.robertclack.co.uk

The Sydney Russell School

Parsloes Avenue, Dagenham, RM9 5QT
Phone: 020 3959 9900
Website: www.sydneyrussellschool.com

The Warren School

Whalebone Lane North,
Chadwell Heath, RM6 6SB
Phone: 020 8270 4500
Website: www.thewarrenschoo.net

Contact details for neighbouring local authorities

Essex County Council:

County Hall, Market Road,
Chelmsford CM1 1QH
Phone: 0345 603 2200
Email: admissions@essex.gov.uk

London Borough of Havering:

School support & pupil services,
9th Floor, Mercury House,
Mercury Gardens,
Romford, RM1 3SL
Phone: 01708 434 600
Email: schooladmissions@havering.gov.uk

London Borough of Newham:

Newham Dockside,
1000 Dockside Road,
London, E16 2QU
Phone: 020 8430 2000
Email: pupil.services@newham.gov.uk

London Borough of Redbridge:

255-259 High Road, Ilford,
Essex, IG1 1NN
Phone: 020 8708 3139
Email: admissions@redbridge.gov.uk

Statistics for Year-7 places in 2020

Secondary-phase schools in Barking and Dagenham	Total applications received by the closing date	Total number of Year-7 places available
All Saints School	683	240
Barking Abbey School	1,231	360
Dagenham Park School	427	270
Eastbrook School	356	270 (7)
Eastbury School	705	300
Goresbrook School	415	120
Greatfields School	394	240
Jo Richardson School	1,105	300
Riverside School	592	300
Robert Clack School	1,356	480
Sydney Russell School	1,466	360 (24)
Warren School	436	240

The numbers in brackets were places given to children already attending those schools.

Options for 14-to 19-year-olds

When deciding which secondary schools to apply for, please keep in mind that there is an opportunity for children to change to a different type of school in Year-9. At that time, all Year-9 pupils are at the point of choosing the exam courses they will study (their options). As well as the opportunities available in our schools listed on this page, technical and training schools provide other options for your child. These schools are new and fall within the category of either university technical colleges (UTCs) or studio schools. They are open in some areas to provide 14- to 19-year-olds with technically based courses that focus on the skills needed for work. Pupils start these schools in Year-10 but you need to apply for a place now while your child is in Year-9 (aged 13 to 14).

The school's staff or our Careers Advice Service can help you decide whether a technical and training school is right for your child.

There is more information in our admissions e-booklet 'Technical and training school', which is available on our website at www.lbbd.gov.uk/admissions

We have a UTC school in this borough called ELUTEC in Dagenham.

ELUTEC – East London University Technical College

Yew Tree Avenue, Rainham Road South,
Dagenham East, RM10 7FN
Phone: 020 3773 4670
Website: www.elutec.co.uk

Sending in your information

Common application form

If you live in this borough you can make your application by going to the link on our website at www.lbbd.gov.uk/admissions or you can go straight to the eAdmissions site at www.eadmissions.org.uk. You must make your application no later than midnight on 31 October 2020.

Do not leave it until the last day to apply.

Important notes

- Applications we receive after the closing date are late. These late applications are processed after applications that are on time. Late applicants are less likely to get a place at their preferred school.
- If you try and apply online and you cannot see your exact address in the list provided, or if the schools you want to apply for are not listed, you must contact us (the School Admissions Team) by 5pm on Friday 30 October 2020 otherwise your application will be late. Our contact details are on this page.
- Please make sure you attach all other forms and documents we ask for. This may be proof that you are the child's guardian, proof of address, or proof that your child is or was in the care of a local authority (pages 9 to 11).
- Make sure you read page 25 of our admissions e-booklet for details of how to get a receipt and how to send us any extra information we ask you for.
- Some schools may ask you to fill in extra forms. It is your responsibility to fill in any extra supplementary information forms (SIF) for any schools or local authorities that ask you to do this and send these forms and documents back to them before the closing date (see page 26 of the admissions e-booklet). We will not pass on any extra documents, information or SIFs to schools or local authorities on your behalf.

Contacting us

Online admissions helpdesk:

If you have any technical difficulties when making your application online, the online admissions helpdesk is available from 9.30am to 5.30pm, Monday to Friday. Please phone 020 8255 5555 and select option 1. For all other non-technical questions, please contact the School Admissions Team.

By phone:

You can call us for information on **020 8215 3004**.

By email:

Email us for information at **infos@lbbd.gov.uk**



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