

**APPLICATION FORM A LICENCE APPLICATION
FORM TO STORE MATERIALS ON THE HIGHWAY**



**The Fee for this Licence is £59 for a maximum 2 Week Period
and must accompany your application. This form is applicable for all licences required
from 1st January 2022 until 31st December 2022 and supersedes all previous versions.**

<p>Applicant:</p> <p>Address:</p> <p>.....</p> <p>Tel No:</p>
<p>Address of Licence.....</p> <p>Length:</p> <p>Width:</p> <p>Footway or Carriageway:</p> <p>Temporary footway to be provided:</p> <p>Lighting to be provided:</p> <p>Date of placement:</p> <p>Date of removal:</p> <p>Signed:</p> <p>Date:</p>

BUILDING MATERIALS

Highway Act 1980 Sections 170 & 171

- Any material must be deposited on the highway outside the premises detailed on the licence and must not exceed the dimensions stated on the licence.
- It must not interfere with the flow of highway surface drainage, or obstruct or block any sewer, manhole, gully, or statutory undertakers manhole.
- It must be provided with warning lights during the hours of darkness and if such lighting in the opinion of the Council is inadequate, the council are authorized to provide such lighting at the licence holder's expense.
- A portion of the footway 1.5 metre wide will be kept clear of all obstructions or, if this is impractical, such protection will be provided for pedestrians as may be required by the authorised personnel from the Network Management Service.
- No designated parking space may be obstructed without prior approval. An additional charge may be payable if any parking bays need to be suspended.
- Cement or mortar or similar substance is not to be mixed on the highway surface. Offenders are liable to a fine (Highways Act 1980, S.170).
- If, owing to the builders' activities, the highway gullies subsequently require cleansing, then the cost of carrying out this work will be recharged to the builder.

Fees

The Fee for this Licence is £59 for a maximum two weeks period and we will call you to take the payment over the phone.

Other Licences

We also have the necessary powers under the Highways Act to issue licences for cranes, scaffolding; hoardings (to separate building works from the street); and to ensure hoardings are securely erected.

Failure to comply with these requirements is an offence.

Please send your completed application to HighwayLicenses@lbbd.gov.uk